

# Westlaw<sup>™</sup> International

Westlaw International Research Guide

Fall 2005



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## Westlaw International Research Guide

Westlaw International combines a world of legal information with the convenience of Internet access to enable you to efficiently search and retrieve results tailored to your specific professional needs. Westlaw International offers the following benefits to legal researchers:

- Current, accurate, reliable content, editorially enhanced for easy retrieval of documents
- A predictable, subscription-based service with access to selected case law, legislation, treaties, law reviews, and legal directories organized in topical and regional libraries
- A user-friendly interface based on familiar Web technology

### About This Guide

The graphics and step-by-step instructions in this guide are based on accessing Westlaw International via the Internet. Because of the evolving nature of Internet technology, recent changes to the Westlaw International interface and functionality may not be reflected in this guide.

### Customer Support

If you have questions about your account, if you would like technical support, or if you need research assistance from the Westlaw International team of reference attorneys, call one of the numbers listed below, or visit [www.westlawinternational.com](http://www.westlawinternational.com) for additional customer support options. You can also find help at the following email addresses:

- Customers in Europe, the Middle East and Africa should contact [customer.service@westlaw.co.uk](mailto:customer.service@westlaw.co.uk)
- Customers in Asia and the Pacific Rim should contact [international@thomson.com.au](mailto:international@thomson.com.au)

Country	Access Code	Toll-Free Number	
Argentina		011 4378-4765*	* Not a toll free number
Australia	0011	1800 110 009	
Bahamas		1-8009378529	
Belgium		0 800 9751	
Brazil		000814-550-4199	
Canada		800 937 8529	
China		10 800 120 0157	
Denmark	00	800 09378529	
Finland		800 09378529	
France	00	800 09378529	
Germany	00	800 09378529	
Greece		00800 12 5188	
Hong Kong	001	800 09378529	
Ireland		800 09378529	
Israel		800 09378529	
Italy		800 874-052	
Japan	0041,0061,001	800 09378529	
Malaysia		1-800-80-4982	
Mexico	001	800 9378529	
Netherlands		0 800 0220347	
New Zealand		0800 493 785	
Norway	00	800 09378529	
Singapore		800 09378529	
South Africa		080-09-93397	
South Korea		800 09378529	
Spain		800 09378529	
Sweden		800 09378529	
Taiwan		0080-13-7177	
United Kingdom	00	44 207 449 1110* or 800 0028 2200	

The logo for Westlaw International, featuring the word "Westlaw" in a blue serif font with a stylized blue swoosh underline, followed by the word "International" in a blue sans-serif font.

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## Starting a Westlaw International Session

Follow these steps to access Westlaw International:

1. Access [www.westlawinternational.com](http://www.westlawinternational.com) using your Web browser.
2. Click **Sign onto Westlaw International**.
3. Type your Westlaw International password in the *Password* text box.  
**Note:** Select the **Save this password** check box if you want to save your password and avoid retyping it each time you sign on Westlaw International. When this option is selected, anyone accessing Westlaw International using your Web browser can sign on with your password.
4. Type a client identifier in the *Client ID* text box.  
**Note:** A client identifier should help you identify the research session. It is often the name of the client or the file number for which you are doing research. In most cases, you may use any combination of letter or numbers to populate this box.
5. Click **GO**.

## Selecting Your Tabbed Page

Your tabbed page makes it easy to access the features and content you frequently use. To add a page to your [westlawinternational.com](http://westlawinternational.com) interface, click **My Westlaw**. Choose any page, such as WLI General Subscription, or European Union, by selecting the check box next to the name of the page, or by clicking the page name. Click **Next**, and select a page to be the first tabbed page you see when you sign on to Westlaw International. Then click **Save**. For more information about setting up a tabbed page, see “Setting Up My Westlaw” on page 32.

The screenshot shows the Westlaw International International Directory page. The page has a navigation bar with tabs for Westlaw International, Commonwealth, European Union, and World Journals. Below the navigation bar is a search area with a 'Find by citation:' field and a 'GO' button. To the right of the search area is a 'More' button. Below the search area is a 'Search these databases:' section with two dropdown menus: 'Recent Databases' and 'Favorite Databases', and a 'GO' button. The main content area is titled 'International Directory' and contains a search box and a list of database categories with links to their respective pages. The categories include: WLI Subscriptions, United Kingdom Materials, Australian Materials, U.S. Federal Materials, Canadian Materials, Law Reviews and Journals, European Union Materials, International Practice Areas, and Hong Kong Materials. Annotations with red lines point to various elements: 'Type a citation and click GO to retrieve a specific document.' points to the 'Find by citation:' field and 'GO' button; 'Type up to 10 database identifiers separated by commas or semicolons and click GO. Or select a database from the Recent Databases drop-down list and click GO.' points to the 'Search these databases:' section; 'Click My Westlaw to select tabbed pages.' points to the 'Westlaw' tab; 'Click Research Trail to return to previous research.' points to the 'Research Trail' link; and 'Click Directory for a complete list of databases.' points to the 'Directory' link.

## Ending a Westlaw International Session

You should sign off Westlaw International before exiting your browser. Sign off by clicking **Sign Off** at the top of any page. Your time spent on Westlaw International and the number of your transactions will be displayed. Click **Begin a New Westlaw International Research Session** to sign on Westlaw International again.

## Using the Find Service

When you know the citation of a document, you can retrieve it with the Find service. Click **Find** on the toolbar to display the Find a Document page. Then type a citation in the *Enter citation* text box and click **GO**.

**Note:** You can also use Find on any tabbed page. Type your citation in the *Find this document by citation* text box in the left frame and click **GO**.

### Using a Find Template

Find citation templates are available for case law, statutes and legislative materials, court rules, and other materials. If you don't know the correct citation format for a document, simply type a publication abbreviation in the *Enter citation* text box and click **GO** to display a fill-in-the-blank template.



### Using the Publications List

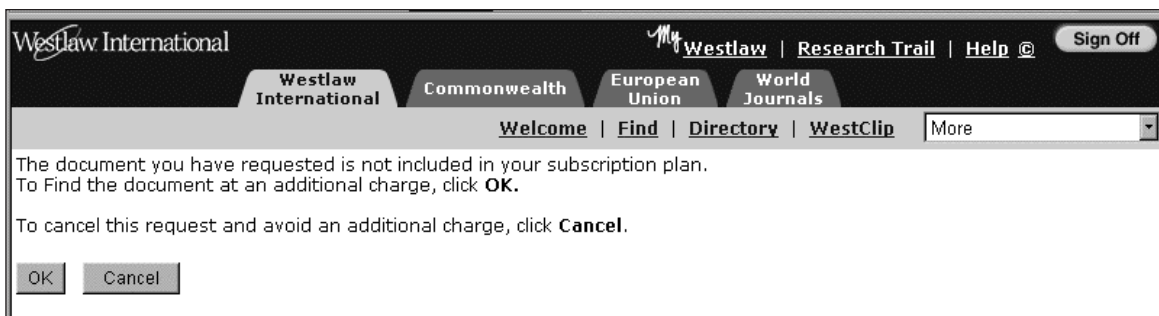
Click **Publications List** in the left frame to view a complete list of publications and their Find abbreviations. The same publication abbreviations may be used for different publications in different countries. Therefore, to specify the jurisdiction from which you want to retrieve documents (e.g., United Kingdom or Canada), select a country from the *Publication Country* drop-down list before clicking **Publications List**.

To search for publication names containing certain words or phrases, use the Search feature. For example, to search for publications whose titles include the term *Queen*, select **Contains** and type **queen** in the text box. Then click **Search**. The first publication title containing the term *Queen* is displayed at the top of the list. Click **Search** again to continue browsing the list.

When you find the publication you are looking for, click its hypertext link, type the citation in the template, and click **GO**.

### Accessing Excluded Material

Westlaw International gives you access to legal information, public records, news, and business information from sources around the world. Some content may not be included in your subscription. If you attempt to access material that is not included in your subscription, you will receive a warning screen, shown below.



## Accessing Databases Using the Westlaw International Directory

Click **Directory** on the toolbar to view the databases included in your Westlaw International subscription plan. To view the complete Westlaw Directory, including databases that may not be included in your plan, click **All Databases** in the left frame of the Westlaw Directory page. Click **New Databases** to display databases that have been added to Westlaw in the last 30 days.

The screenshot shows the Westlaw Directory interface. On the left, there are navigation links: **International Directory**, **All Databases** (circled in red), **New Databases**, and **Change Directory Layout**. Below these is a search box labeled "Search these databases:" with a "Search" button. A dropdown menu is open, showing "Directory Location: All Databases > International/Worldwide Materials" and search options: "Search only International/Worldwide Materials" (selected) and "Search entire directory". Below the dropdown is a section titled "Folders of Additional Databases" with a tree view including: Multi-National Materials, Asia and the Pacific Rim, Central America and the Caribbean, European Union, Europe and the United Kingdom, and Middle East and North Africa.

The main content area has a breadcrumb trail: **Welcome | Find | Directory | WestClip | More**. Below this is a search box labeled "Search the Westlaw Directory:" containing the text "united kingdom reports" (circled in red) and a "Search" button. Below the search box, several database categories are listed: **U.S. Federal Materials** (Cases, Statutes, Rules, ...), **U.S. State Materials** (Minnesota, Cases, Statutes, Admin. Mat'l, ...), **International/Worldwide Materials** (N. America, EU, UK, Asia Pacific, ...), **Litigation** (Dockets, Pleadings, Motions, Verdicts, Briefs, ...), **Business & News** (News, Companies, People, Industries, ...), and **Public Records** (Assets, People, Businesses, Filings, ...).

To access a database, type all or part of a database name or identifier in the *Search the Westlaw Directory* text box and click **Search**. For example, to access the United Kingdom Law Reports database, type **united kingdom reports**. Databases that match your description are then displayed.

### Accessing Multiple Databases

You can access multiple databases simultaneously from the Westlaw directory. Type up to 10 database identifiers separated by commas or semicolons in the *Search these databases* text box. Multiple-database searching is available for Australian, Canadian, European Union, U.K., and U.S. case law, statutes, statutory instruments, treaties, and selected secondary source materials. Your search result is displayed in one combined list, ranked first by document type and then by date or publication order.



### Finding the Right Database for Your Search

If you're not sure which database is right for your search, follow these steps to search the Westlaw Database List (IDEN) for databases that contain the information you need:

1. At the Westlaw Directory page, type **iden** in the *Search these databases* text box and click **GO**. The Search page for IDEN is displayed.
2. Natural Language is the default search method in IDEN. Type a description of the information you need, such as **french patent**, in the *Natural Language description* box.
3. Click **Search**. A list of the 20 databases most closely matching the concepts in your description is displayed. Click a database identifier to display the Search page for that database.

**Note:** The Westlaw directory and the Westlaw Database List (IDEN) contain all the databases on Westlaw, some of which may not be included in your Westlaw International subscription plan. When you access one of the databases, a message is displayed notifying you that the database you selected is not included in your subscription plan and that you will incur an additional charge for searching, viewing, or printing documents from it. You can then choose to search the database or cancel your request.

## Searching for Documents

Westlaw International provides two search methods, Natural Language and Terms and Connectors, so you can research the way that is most effective for you. In addition, if you are searching for a U.S. case and know its title, you can search by title using a template.

### Searching with Natural Language

Natural Language allows you to use plain English to retrieve relevant documents. Natural Language searching is available in most Westlaw International databases. Follow these steps to search using Natural Language:

1. Click **Natural Language** above the text box (if it is not already selected).
1. Formulate a description of your issue using terms that describe its main concepts.
3. Type a description of your issue in the text box and click **Search**. (Click **GO** if you are running your search from the *Quick Search* section of a tabbed page).

You can broaden your search by adding concepts to your description. You can add your own related terms by typing them in your description immediately following the concept to which they relate and enclosing them in parentheses. Or you can use the Westlaw International thesaurus by clicking on **Thesaurus** after you type your description.

You can refine your search by using the Control Concepts feature to specify concepts in your description that must be included or excluded from retrieved documents. After typing your description, just click **Control Concepts**.

Add restrictions to your description by clicking **Field Restrictions** and typing the appropriate date(s) or term(s) in the text boxes. (Note: The Field Restrictions feature is not available for multiple-database searching).

Choose your search method using these links.

Database: Entertainment and Media Law Reports ⓘ

**Standard Search**

Terms and Connectors | **Natural Language**

compensatory damages for libel [Search]

Recent Searches & Locates

[Add Date Restriction](#)

[Add Other Restrictions](#)

[Thesaurus](#)

[Control Concepts](#)

Select a search from the *Recent Searches and Locates* drop-down list, then click **Search**.

Use the online thesaurus to select related terms. Click **Thesaurus** after you type your description.

To specify which concepts in your description must be included or excluded from retrieved documents, click **Control Concepts**.

Click **Add Date Restriction** to quickly limit your search to the most recent cases. Click **Add Other Restrictions** to restrict your search by court or judge.

## Searching with Terms and Connectors

Terms and Connectors searching allows you to enter a query that consists of key terms from your issue and connectors specifying the relationship between those terms. For example, you can specify that your terms appear in the same sentence or the same paragraph. Terms and Connectors searching is available in all Westlaw International databases.

**Note:** To save your favorite Terms and Connectors searches, create a WestClip entry. See “Saving Favorite Terms and Connectors Queries” on page 26.

Follow these steps to search for documents using Terms and Connectors:

1. Click **Terms and Connectors** above the text box (if it is not already selected).
2. Choose search terms significant to your issue and decide which connectors to place between your terms. Consider using alternative terms such as synonyms and antonyms. To retrieve variations of terms, use the root expander (!) and the universal character (\*). To retrieve a phrase, place quotation marks (“ ”) around the phrase. For more information about formatting a query, refer to “Formatting a Terms and Connectors Query” on the next page.
3. Type your query in the box and click **Search**. (Click **GO** if you are running your search from the *Quick Search* section of a tabbed page.)

Use the online thesaurus to select related terms. Click **Thesaurus** after you type your query.

Click **Change Database(s)** to

- run your search in a different database, including recent and favorite databases
- edit your search before running it in a different database.

Select a search from from the *Recent Searches and Locates* drop-down list and click **Search** to run it.

Click **Connectors/Expanders** to view descriptions of connectors you can place between search terms and descriptions of the root expander and universal character, which you can use to retrieve variations of terms. Double-click an item in the *Connectors/Expanders* list box to add it to your query.

You can restrict all or part of your search to a specific field, such as the descriptive-text field, or to a specific date or range of dates. Double-click an item in the *Fields* or *Dates* list box to add it to your search. (If you add a field restriction in this manner, type your search terms inside the parentheses that are displayed in the text box). Or, click **Fields** or **Dates** and type the appropriate date or terms in the text boxes.

To view a graphical breakdown of fields in a case and a statute, see “Identifying Fields in Cases” on page 8 and “Identifying Fields in Statutes” on page 10.

## Formatting a Terms and Connectors Query

### Searching for Compound Words

A compound word may appear as one word, as a hyphenated word, or as two separate words. If your search term is a compound word, use its hyphenated form to retrieve all variations. For example,

Type	To retrieve
share-holder	<i>shareholder</i> <i>share-holder</i> <i>share holder</i>

### Searching for Abbreviations

Abbreviations may appear with or without periods or spaces. To retrieve the various forms of an abbreviation, enter it with periods and without spaces. For example,

Type	To retrieve
r.s.c.	<i>r.s.c.</i> <i>r. s. c.</i> <i>rsc</i> <i>r s c</i>

### Using the Root Expander

The root expander (!) is used to retrieve words with variant endings. The root expander must always be placed at the end of the term. For example,

Type	To retrieve
contribut!	<i>contributed</i> <i>contributor</i> <i>contributing</i> <i>contribution</i> <i>contributory</i>

**Note:** Plurals and possessive forms are automatically retrieved without a root expander.

### Using the Universal Character

The universal character is used to represent one variable character. You can place the universal character anywhere in a term except at the beginning. For example,

Type	To retrieve
gr*w	<i>grew</i> <i>grow</i>

### Using Connectors

Use connectors to specify the relationships that should exist between search terms in your retrieved documents. For example,

Type	To retrieve
& (and)	Both terms
a space (or)	Either search term or both
/s	Terms in the same sentence
/p	Terms in the same paragraph
/n	Terms within <i>n</i> terms of each other (where <i>n</i> is a number)
+n	The first term preceding the second by <i>n</i> terms (where <i>n</i> is a number)
+p	The first term preceding the second within the same paragraph
+s	The first term preceding the second within the same sentence
“ ”	Terms appearing in the same order as in the quotation marks

Type	To exclude documents that contain
% (but not)	Search terms following the percent symbol

## Searching for Cases by Party Name

To retrieve a case when you know one or more parties' names, follow these steps:

1. Access a database by clicking a database name in the Westlaw Directory, or by typing up to 10 database identifiers, separated by commas or semicolons, in the *Search these databases* text box. Click **GO**.
2. When the database Search page is displayed, click **Terms and Connectors** (if it is not already selected).
3. Click **Title (TI)** or **Name (NA)**.
4. Type one or more parties' names in the text boxes. Separate each party name with **&** (**and**). Put quotation marks around party names consisting of more than one word.
5. Click **Search**.

Database: European Union Cases All Change Database(s) | Tips

Standard Search

Terms and Connectors | Natural Language

TI("CARD PROTECTION PLAN" & "CUSTOMS AND EXCISE") Search

Recent Searches & Locates

Connectors/Expanders:	Fields:	Dates:
AND &	Document-number DN	Unrestricted
OR space	Title TI	Most recent 30 days
phrase ""	Short-title STI	Most recent 60 days
in same sentence /s	Descriptive-text DT	Most recent 90 days
in same paragraph /p	Summary SU	Year-to-date

Double-click on a selection to add an item to your search.

Use quotation marks for compound party names ("card protection plan") and separate party names with **&** (**and**).

Double-click on **Title** or **Name** to add the field to your search. Then enter the party names within the parentheses as shown above.

For U.S. cases, you may click **Search by Party Name** at the database Search page, and enter the party names in the text boxes provided.

Database: Multistate Commercial Law & Contracts - Cases i

Standard Search | Custom Digest

Terms and Connectors | Natural Language | **Search by Party Name**

Party name:

carvel Search

Additional party name (optional):

noonan

## Restricting Your Search by Field

Documents on Westlaw are composed of several parts called fields. In a case law document, for example, the names of the parties, the name of the judge, and the names of the attorneys occupy their own fields. Rather than searching entire documents, you can restrict your search to one or more fields. Doing so saves searching and browsing time and makes your search more efficient.

To restrict your Terms and Connectors search to a specific field, type the field name or abbreviation followed by your search terms enclosed in parentheses. For example, to retrieve U.K. statutes regarding the right to access health records of an individual, access the United Kingdom Statutes database (UK-ST) and restrict your search to the preliminary (prelim) and caption fields (pr,ca): `pr,ca("health record")`.

## Identifying Fields in United Kingdom Statutes

Click **Related Info** to see additional information about your document.

Click **Table of Contents** to view sections surrounding the document you are viewing. See below for more information.

Click **Analysis** to link to pending amendments, historical versions, and links to citing cases.

Click **Tools**, and then choose **Documents in Sequence** from the menu that is displayed. Click the **Doc in Seq** arrows to move between sequential documents.

## Table of Contents

Click **Table of Contents** on the Related Info tab to display the portion of the table of contents that references the document you are viewing and the documents surrounding it. Click the plus (+) or minus (-) symbols to browse surrounding sections. View the text of a section by clicking its hypertext link.

Click **Result Document** to return to the previously viewed document.

## Identifying Fields in United States Statutes

Click **History** to view KeyCite history.

Click **Citing References** for a list of primary and secondary sources that cite the statute.

Click **Table of Contents** to view the sections surrounding this section.

Click **Notes of Decisions** to view cases chosen by West editors that construe or apply the statute.



Click **Additional Citing Cases** to view all citing cases that are not in Notes of Decision.

Click **Text Amendments** to link to session laws that enacted or amended the statute.

Click **Administrative Code** to view sections of the *Code of Federal Regulations* promulgated pursuant to the statute.

Result List 1 Doc	
	12 U.S.C. § 604. Accounts of foreign Effective: [See TA Approx.
<p>Citation (ci) — 12 U.S.C.A. § 604</p> <p>Prelim (pr) — United States Code Annotated <u>Currentness</u> Title 12. Banks and Banking Chapter 6, Foreign Banking (Refs &amp; Annos) Subchapter I, Establishment by National Banks of Foreign Branches (Refs &amp; Annos)</p> <p>Caption (ca) — § 604. Accounts of foreign branches; profit and loss</p> <p>Text (te) — Every national banking association operating foreign branches shall conduct the accounts of other foreign branches established by it and of its home office on its <u>general ledger</u> the profit or loss accrued at each branch as a separate item.</p> <p>Credit (cr) — CREDIT(S)  (Dec. 23, 1913, c. 6, § 25, 38 Stat. 273; Sept. 7, 1916, c. 461, 39 Stat. 753)</p> <p>Historical-Notes (hn) — HISTORICAL AND STATUTORY NOTES  Codifications Section is comprised of part of section 25 of Act Dec. 23, 1913. Remainder of section is comprised of part of section 601 et seq. of this title.  The revisers of the United States Code in 1926 omitted "such" preceding "national banks."  Amendments 1916 Amendments. Act Sept. 7, 1916 substituted "accrued" for "accruing".</p> <p>References (re) — LAW REVIEW COMMENTARIES  Eurodollars, multinational banks, and national laws. Peter S. Smedley (1989).  LIBRARY REFERENCES American Digest System Banks and Banking ¶18, 235, 239. Key Number System Topic No. 52.  Corpus Juris Secundum Key Number System Topic No. 52.  Corpus Juris Secundum CJS Banks and Banking § 663, National Banks.</p> <p>Annotations (an) — RESEARCH REFERENCES ALR Library 145 ALR, Fed. 527, Materials Held by Non-Party Corporate Affiliate of Corporation Subject to Federal Rules of Civil Procedure.  Encyclopedias 10 Am. Jur. 2d Banks § 133, Relationship Between Parent and Branch Bank.  NOTES OF DECISIONS Foreign branches within section 2 Liability for fraud 3 Purpose 1 1. Purpose This section respecting the accounts of foreign branches of national banks</p>	
<p>Full Screen List</p> <p>Statute in Result</p> <p>nd citation: <input type="text"/></p> <p>Citing References available</p> <p>History</p> <p>Citing References</p> <p>Full-Text Document</p> <ul style="list-style-type: none"> <li>Table of Contents</li> <li>Versions</li> <li>Section Outline</li> </ul> <p>Cases</p> <ul style="list-style-type: none"> <li>Notes of Decisions</li> <li>Additional Citing Cases</li> <li>Citing Court Documents</li> </ul> <p>Analysis</p> <ul style="list-style-type: none"> <li>Law Reviews</li> <li>American Law Reports</li> <li>Treatises and Forms</li> </ul> <p>Legislative History</p> <ul style="list-style-type: none"> <li>Text Amendments</li> <li>Editor's Notes</li> </ul> <p>Statutes</p> <ul style="list-style-type: none"> <li>Cross References</li> </ul> <p>Administrative</p> <ul style="list-style-type: none"> <li>Administrative Code</li> <li>Federal Register</li> <li>Agency Opinions and Decisions</li> </ul> <p>West Key Numbers</p>	

## Identifying Fields in United Kingdom Court Opinions

Citation (ci)	 <p style="text-align: right;"><b>[2000] Env. L.R. 313</b> Monsanto v. Tilly and Others Court of Appeal (Civil Division) November 25, 1999</p> 
Prelim (pr)	<p style="text-align: center;">Title (ti) — Monsanto v. Tilly and Others</p> <p style="text-align: center;">Court of Appeal (Civil Division) — Court (co)</p> <p style="text-align: center;">CA</p> <p style="text-align: center;">Panel (pa) — (Stuart Smith L.J., Pill L.J., Mummery L.J.)</p> <p style="text-align: center;">November 25, 1999 — Year (ye)</p>
Descriptive-text (dt)	Environmental protest--genetically modified crops--trespass to land-- destruction of crops--defence of necessity--whether trespass was justified on the ground that it was necessary for the protection of the public or third parties
Summary (su)	The applicant company ("M") was licensed by the Department of the Environment, Transport and the Regions to carry out trial planting of genetically modified ("GM") crops at different sites across the country. The named defendant ("T") and others were members of an environmental interest group known as GenetiX Snowball ("GXS") which campaigned against the planting of GM crops. As part of that campaign, T and the other defendants entered on to one of M's trial sites and uprooted a number of GM crops as a symbolic gesture. M applied for summary judgment for a permanent injunction against T and the
References-cited (rc)	<p style="text-align: center;">• • •</p> <p>Legislation referred to: European Convention on The Protection of Human Rights and Fundamental Freedoms 1953 Art. 6. CPRr. 24. RSC Ord. 14 r. 3. RSC Ord. 113.</p> <p>Cases considered: <a href="#">Back v. Daniels [1925] 1 K.B. 526.</a> <a href="#">Barrett v. Enfield London Borough Council [1999] 3 W.L.R. 79.</a> <a href="#">Bolam v. Friern Hospital Management Committee [1957] 1 W.L.R. 582.</a> <a href="#">Burmah Oil Co. Ltd v. Lord Advocate [1965] A.C. 75.</a> <a href="#">Capital and Suburban Properties v. Swycher [1976] Ch. 319.</a> M Michael (Furriers) Ltd v. Askew &amp; others June 23, 1983, (unreported). <a href="#">Southwark London Borough Council v. Williams [1971] 1 Ch. 734.</a> Swain v. Hillman and T. C. Gray, The Times, November 4, 1999.</p>
Representation (rep)	<p style="text-align: center;">• • •</p> <p>Representation</p> <p>Mr M. Lyndford-Stanford Q.C. and Mr S. Blackford appeared on behalf of the applicant. Mr R. Gordon Q.C. and Mr S. Cragg appeared on behalf of the defendants.</p>
Judge (ju)	JUDGMENT Lord Justice Stuart-Smith:
Lead (le)	Factual background 1. Monsanto plc, the claimants in the action and appellants in this court, are a substantial company, being a subsidiary of a United States' parent. Its business includes plant biotechnology; this involves research into and development of genetically modified plants and crops ("GM crops"). This *316 business is carried on at a number of sites throughout the United Kingdom. Only one such site, that known as PBIC Trumpington, is owned by Monsanto. The rest are owned by the farmers in question, the crop being grown under a form of agreement with Monsanto.
Opinions (op)	<p style="text-align: center;">• • •</p> <p>Lord Justice Pill:</p> <p>The defendants resist new genetic engineering technology on grounds set out in paragraph 2 of their defence which are said to include "that there are unpredictable effects and it is unsafe and/or harmful for humans and ecology and that it is irreversible". The pleaded particulars of the defendants' concerns are set out in the judgment of Stuart-Smith L.J. and are summarised in the judgment of Mummery L.J. which I have had the opportunity of reading in draft. The defendants plead that what would otherwise be trespass when GM plants are uprooted is justified because the *334 acts of the defendants "were necessary to protect third parties and their property and/or were in the public interest".</p>
Separate-opinion (sop)	<p style="text-align: center;">• • •</p> <p>COMMENTARY</p> <p>There have been a number of cases dealing with the legal issues surrounding environmental interest groups, the issues they are campaigning against and the protests they are involved with. Those cases which have been reported in these Reports include the protest against the second runway at Manchester Airport (see Manchester Airport plc v. Dutton [1999] Env. L.R. D19), the construction of the Newbury bypass (see Secretary of State for Transport v. Haughian [1997] Env. L.R. 57 and</p>
Notes (no), Prelim (pr)	

Identifying Fields in United States Court Opinions

		Case	Christopher v. Cutter Laboratories	THOMSON WEST
		H	53 F.3d 1184 C.A.11 (Fla.),1995. Jun 02, 1995 (Approx. 16 pages)	
			<a href="#">West Reporter Image (PDF)</a>	
Citation (ci)			53 F.3d 1184	
Prelim (pr)			United States Court of Appeals, Eleventh Circuit.	
Title (ti)			Steven CHRISTOPHER, Jason Christopher, Plaintiffs, Brenda Mills, as natural guardian of her minor child, Jason Christopher, Plaintiff-Appellee, v. CUTTER LABORATORIES, Defendant, Armour Pharmaceutical Company, Defendant-Appellant.	
		Prelim (pr)	No. 93-3212. — Docket-Number (dn) June 2, 1995.	
Synopsis (sy)			Hemophiliac's estate brought products liability wrongful death action against blood product manufacturer, alleging that hemophiliac became infected with human immune deficiency virus (HIV) which eventually developed into acquired immune deficiency syndrome (AIDS) as a result of manufacturer's failure to timely seek approval of its label warnings • • •	
			West Headnotes [8] KeyCite this headnote	
Digest (di)		Topic (to)	<a href="#">313A</a> Products Liability <a href="#">313AI</a> Scope in General <a href="#">313AI(B)</a> Particular Products, Application to <a href="#">313Ak46</a> Health Care and Medical Products <a href="#">313Ak46.1</a> k. In General. <u>Most Cited Cases</u> (Formerly 138k18 Drugs and Narcotics)	
			<a href="#">313A</a> Products Liability KeyCite this headnote <a href="#">313AI</a> Scope in General <a href="#">313AI(B)</a> Particular Products, Application to <a href="#">313Ak46</a> Health Care and Medical Products <a href="#">313Ak46.2</a> k. Drugs in General. <u>Most Cited Cases</u> (Formerly 313Ak46)	
		Headnote (he)	Florida's "learned intermediary rule" is corollary to rule that manufacturer of prescription drugs or products discharges its duty to warn by providing physician with information about risks associated with those products; manufacturer's duty to warn of drug hazards thus runs to physician, not directly to patient. • • •	
		Attorney (at)	<a href="#">Edward W. Gerecke</a> , <a href="#">Sylvia H. Walbolt</a> , <a href="#">Alan C. Sundberg</a> , Carlton, Fields, Ward, Emmanuel, Smith & Cutler, Tampa, FL, Douglas F. Fuson, Sara J. Gourley, Sidley & Austin, Chicago, IL, for appellant. <a href="#">Jere Martin Fishback</a> , Kleinfeld & Fishback, St. Petersburg, FL, for appellee.	
		Synopsis (sy)	Appeal from the United States District Court for the Middle District of Florida. Before COX, BLACK and BARKETT, Circuit Judges.	
Opinions (op)		Lead (le)	<b>BLACK</b> , Circuit Judge: This appeal arises from a wrongful death action brought by the natural mother and father of Jason Christopher. Jason suffered from classic hemophilia, a congenital blood clotting disorder. As part of his treatment, Jason used a number of different blood products, including one known generically as Factor VIII concentrate and sold by Appellant Armour Pharmaceutical (Armour) under the trade name Factorate. . . . AFFIRMED in part, REVERSED and REMANDED in part.	
		Concurring (con) and/or Dissenting (dis)	<b>BARKETT</b> , Circuit Judge, concurring in part, and dissenting in part: I agree with the majority's conclusion that the plaintiffs' evidence established sufficient causation to support a verdict against Armour. . . .For these reasons, I respectfully DISSENT.	
		Court (co)	C.A.11.Fla., 1995.	

## Using the Table of Contents Service

The Table of Contents (TOC) service contains tables of contents for legislation, rules of procedure, commentary, and treatises from Australia, Canada, Hong Kong and the United Kingdom. It also contains tables of contents for U.S. publications such as the *United States Code Annotated*® (USCA®); *Code of Federal Regulations* (CFR); *Uniform Laws Annotated*; state statutory and administrative codes and court rules; municipal codes; and treatises and practice guides. The Table of Contents service allows you to view a document in the context of the sections surrounding it and to retrieve related sections and statutory instruments.

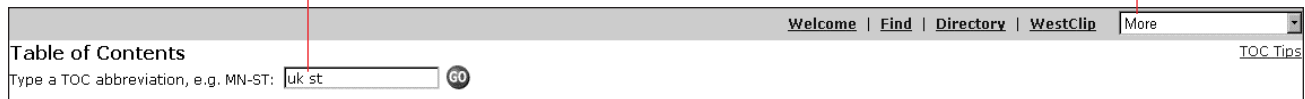
### Accessing the Table of Contents for a Publication

To access a table of contents, choose **Table of Contents** from the drop-down list on the toolbar. If you know the publication abbreviation, e.g., USCA, type it in the text box and click **GO**. If you do not know the abbreviation, click the plus and minus symbols to browse the list of available publications. To view the table of contents for a publication in the list, e.g., *United States Code Annotated*, click its hypertext link.

**Note:** You can also access the table of contents at a database Search page by clicking **Table of Contents** at the top of the page.

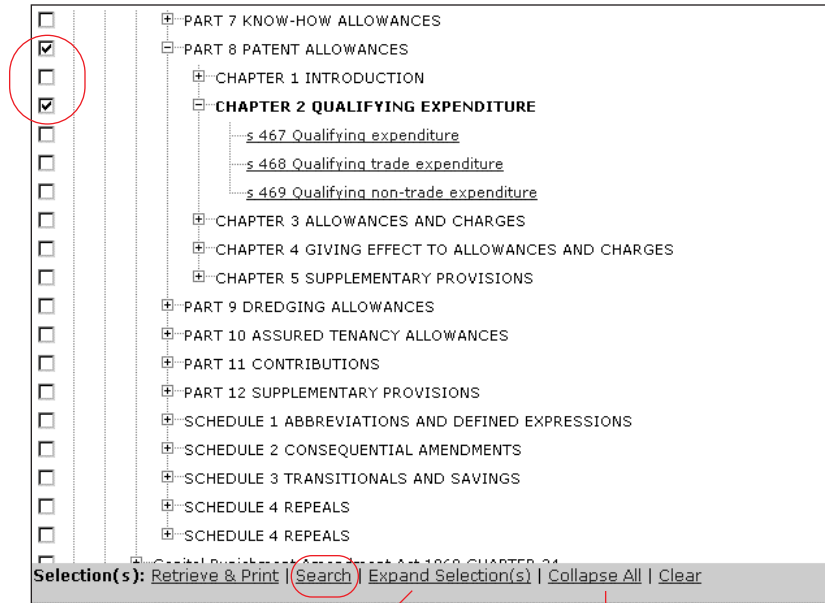
Type a publication's abbreviation (e.g., **uk st** for United Kingdom statutes) to access the Table of Contents.

Choose **Table of Contents** from this drop-down list to access the Table of Contents service.



To search or retrieve whole titles, chapters, or subchapters, select one or more check boxes and click **Search** below. To immediately print your selections, click **Retrieve and Print**.

To view the text of a section in the Link Viewer, click its hypertext link.



To expand all sections in a title, chapter, or subchapter, select one or more check boxes and click **Expand Selection(s)**.

To collapse expanded selections and return the Table of Contents to its original view, click **Collapse All**.

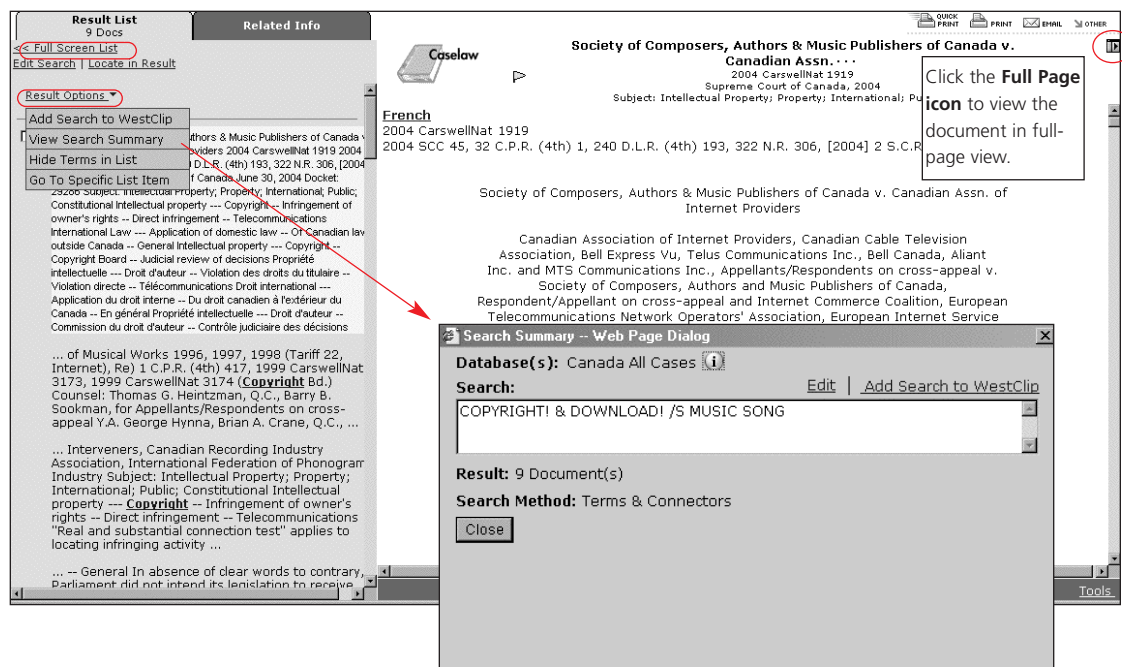
## Browsing a Search Result

When you run a search using Westlaw International, your result can be displayed in split-page or full-page view. In split-page view, all the information relating to your document is available on the same page. The text of the document is displayed in the right frame, and the left frame contains the Result List and Related Info tabs. From the left frame, you can view your result list in full-page view, edit your search, or use Locate in Result to run a search within your results. You can also perform additional research tasks using the *Result Options* drop-down list.

- Click **Add Search to WestClip** to create a WestClip for a Terms and Connectors search.
- Choose **View Search Summary** to view the database you are using, your search, the number of results, your search method, and the citation for the current document.
- Select **Hide Terms in List** to view the result list in the left frame without your search terms.
- Click **Go To Specific List Item** to enter a number of a document in the result list and go directly to that list item.

Click **Full Screen List** to view the citations of the documents retrieved by your search in full-page view.

Click **Result List** for a list of additional research tasks.



To display the current document in a full-page view, click the **Full-Page** icon in the upper-right of the document. To return to the split-page view, click the **Split-Page** icon in the upper right. To display your result list in full-page view, click **Full Screen List** in the left frame of the split page, or **Result List** in the upper-right of the full-page view.

You may also change your default page view by choosing **Options** from the drop-down menu on the toolbar. From the Options page, choose **Document Display** in the left frame to change your display options.

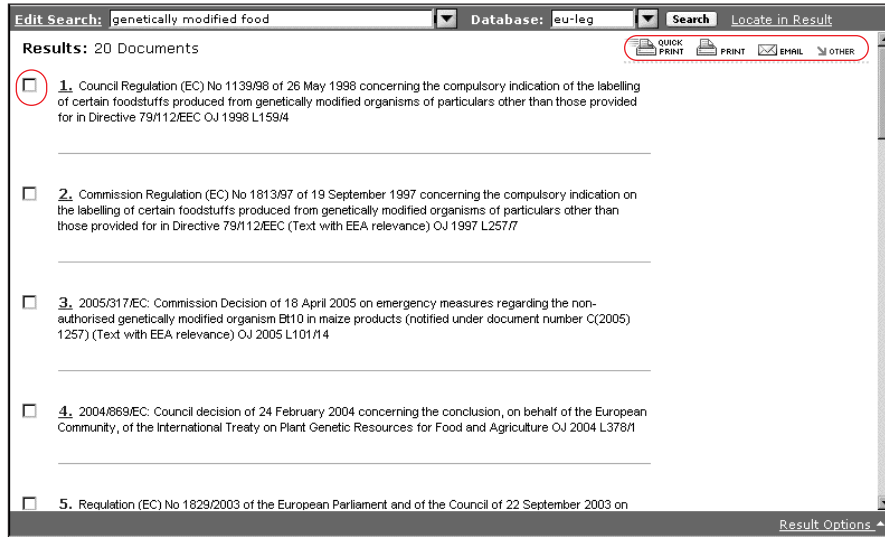
## Viewing the Result List

When you select **Full Screen List** in the left frame, the citations of documents retrieved by your search are displayed in a full-page view. From the result list, you can edit your search, print the result list or selected documents, or link to additional resources when Results Plus information is displayed.

To revise your search or to run it in a different database, click **Edit Search** or type your changes in the text boxes and click **Search**. You can also select a recent search or a recent database by clicking the arrow next to the appropriate text box.

Click **Locate in Result** to search through the documents in your search result for particular terms, whether or not the terms appear in your original description or query.

Click the number next to the title of the document to view the full text of the document.



To print the result list, click **Quick Print**. To print specific documents in the result list, select the check box next to each document you want to print, then click **Quick Print**, **Print**, **Email**, or **Other**.

## Using ResultsPlus to Access Additional Resources

When you search U.S. case law, statutes, regulations, or analytical databases, Westlaw International automatically creates a list of additional documents and West topic and key numbers called ResultsPlus that have a high statistical likelihood of matching the concepts in your search.

Based on your search and the documents retrieved, ResultsPlus may display up to 10 links to documents from selected law review and treatise databases, such as American Law Review (ALR®) and American Jurisprudence 2d (Am Jur 2d®), and West topic and key number references. Click **About** to view all the sources that may be displayed in the ResultsPlus list.

Click a document title in Results Plus to view the full text of the document. To return to your search result, click **Full Screen List** on the Result List tab or the Related Info tab.

**ResultsPlus<sup>sm</sup>** [About](#)

**Law Review**

[1. Insider Abstention](#)  
Yale Law Journal, 2003

**Law Review**

[2. Rumors, Possession V. Use, Fiduciary Duty, and Other Current Insider Trading Considerations](#)  
Business Lawyer, 2000

**ALR**

[3. Who may be liable under "misappropriation theory" of imposing duty to disclose or abstain from trading under sec. 10\(b\) of Securities Exchange Act of 1934 \(15 U.S.C.A. sec. 78j\(b\)\) and SEC Rule 10b-5 \(17 CFR sec. 240.10b-5\)](#)  
114 ALRFED 323

**Law Review**

[4. The Reformulation of Federal Securities Law Concerning Nonpublic Information](#)

## Using Navigation Features

Navigation features in a search result allow you to easily browse your full-text documents:

- Search terms are highlighted in yellow so you can quickly scan your documents. Term arrows let you view the next or previous occurrence of the search terms in your search result.
- Best sections in a Natural Language search result are highlighted in red so you can easily view the text that most closely matches the concepts in your search. Best arrows let you view the next or previous best portions in your search result.
- Document (Doc) arrows let you view the next or previous document in your search result.
- The Tools menu has options for viewing documents in sequence, going to a specific page of a print publication, restricting your display to specific fields in a document, or copying document text. The options vary depending on the type of document you are viewing.
- The Full-Page icon hides the Related Info tab and the Result List tab so the document is displayed in full-page view. The Split-Page icon shows the Related Info tab and the Result List tab alongside the document, as shown below.

Click **Full Screen List** to display the result list in full-page view.

The Related Info tab provides links to citing references and tables of contents.

The Full-Page icon

To revise your description or query or to run it in a different database, click **Edit Search**.

The document currently displayed in the right frame is highlighted in yellow in the Result List.

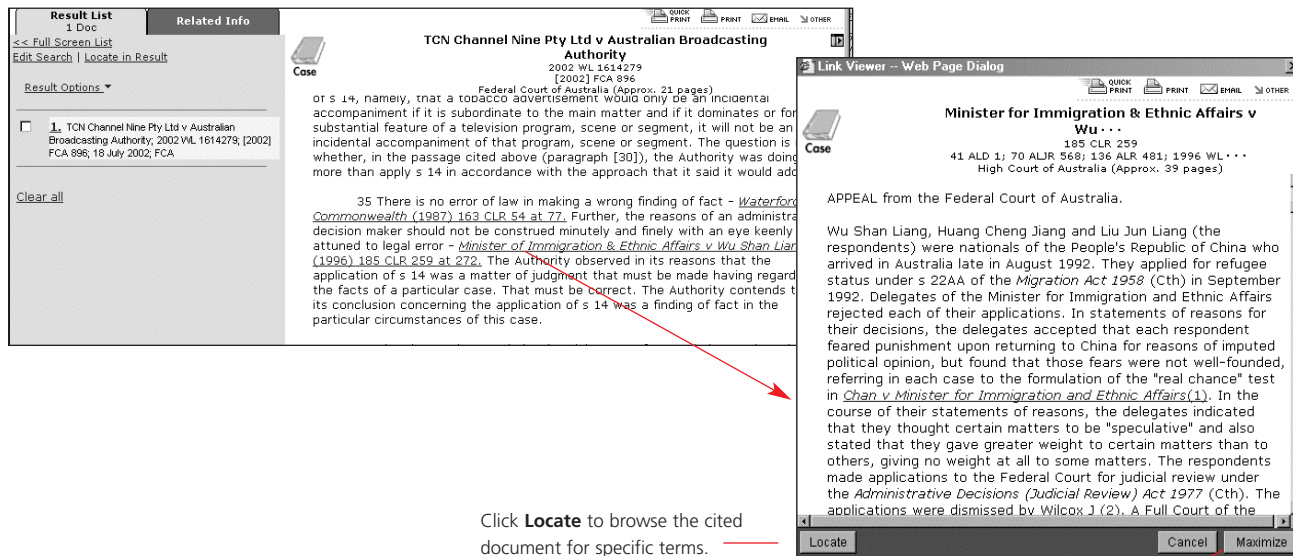
Click the right and left arrows to move through the retrieved document(s).

To print selected documents in the citations list, select the check box next to the document titles, then click **Quick Print**, **Print**, **Email**, or **Other** at the upper-right of the page.

Click the right and left arrows to move through the retrieved document(s).

## Previewing Cited Documents in the Link Viewer

Hypertext links allow you to jump from a citation in the document you are viewing to the full text of the cited document. Simply click the hypertext link, and the full text of the document is displayed in the Link Viewer. You can browse the document and print or download it from the Link Viewer. To view the document in the right frame, click **Maximize**.



Click **Locate** to browse the cited document for specific terms.

Click **Maximize** to view the cited document in the right frame and links to related information on the Related Info tab in the left frame.

## Locating Specific Terms

The Locate feature allows you to browse for particular terms in the documents in your search result, or for terms in a document displayed in the Link Viewer. The terms need not appear in your original description or query. To use Locate, follow these steps:

1. While viewing your result, click **Locate in Result** at the top of the Result List, or in the Related Info tab in the left frame. Or click **Locate** in the Link Viewer.
2. Type a Terms and Connectors query in the text box or select a search from the *Recent Searches and Locates* drop-down list.
3. Click **Search**.



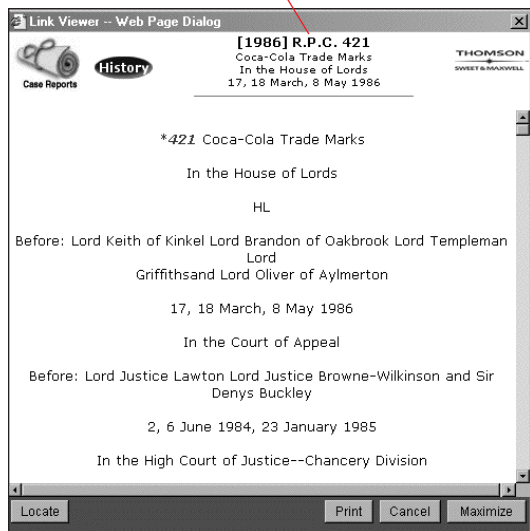
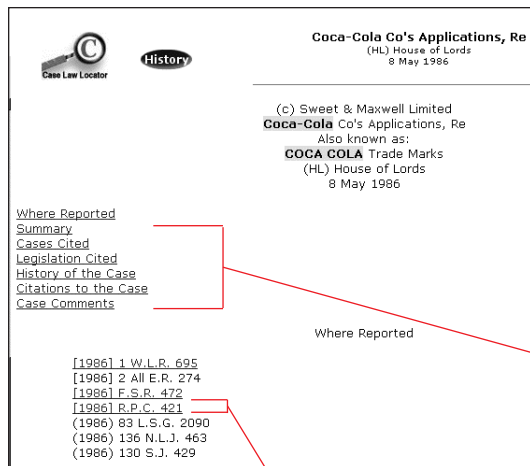
The first document in your search result that contains your Locate terms is displayed. To view the Locate terms, which are highlighted in each document, click the **Term** arrows. While viewing your result, click the Result List tab in the left frame to display only those documents retrieved by your Locate request.

To cancel your locate request, click **Cancel Locate**.

## Using the United Kingdom Case Law Locator

The United Kingdom Case Law Locator database (UK-CASELOC) is a unique citator service. UK-CASELOC provides summaries of important reported and unreported decisions from courts of the United Kingdom, the European Union, the Commonwealth, and individual European countries.

UK-CASELOC documents also include citations to reporters in which a case is reported; lists of cases and legislation cited in the decision; a history of the case that includes direct history and negative citing references; citations to the case; and references to secondary sources, such as journals, law reviews, and newspapers. UK-CASELOC documents contain hypertext links that allow you to retrieve the full text of documents in the link viewer.



You can view the full text of a case without leaving the UK-CASELOC document by clicking a hypertext link under *Where Reported*. The full text of the document is displayed in the Link Viewer, as shown here.

## KeyCite Status Flags in United Kingdom Case Law

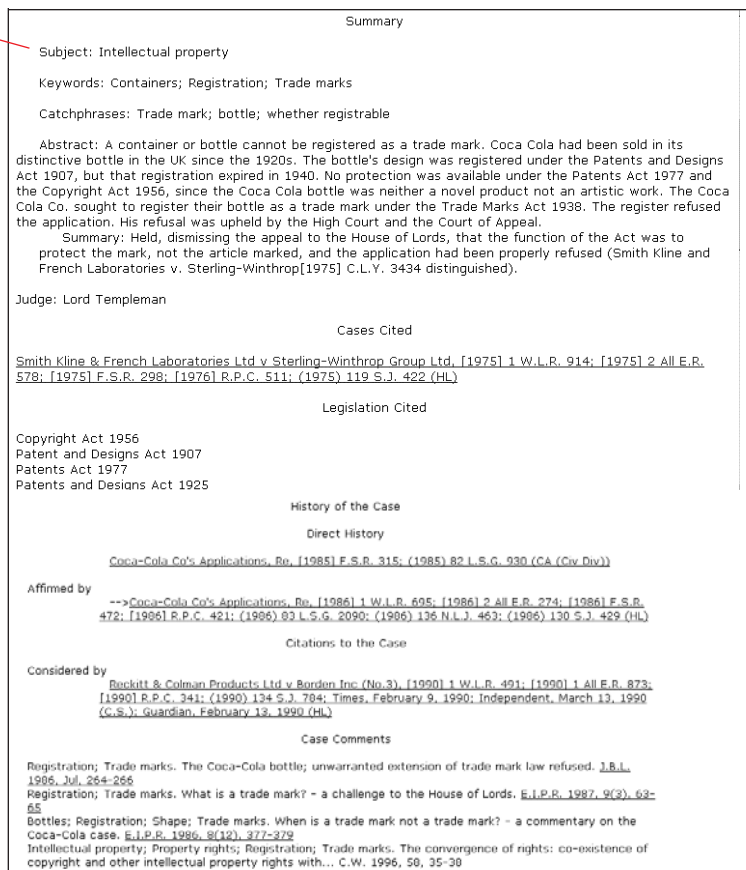
KeyCite, the citation research service from West, can help you determine whether a U.K. case is good law. A KeyCite status flag allows you to determine the status of case.



The History icon indicates the case has some direct procedural history.



A red flag indicates the case is no longer good law for at least one of the points of law that it contains.



## Using the United Kingdom Legislation Locator

The United Kingdom Legislation Locator database (UK-LEGISLOC) is a unique tool for legislative research. UK-LEGISLOC provides links to current, historical, and future versions of legislation, along with corresponding references to enabling legislation; related legislation; statutory instruments read with a statute; citing case law and secondary sources; and general legislative materials such as annotations and tables. Statutes coverage begins in the year 1267. Statutory instruments coverage begins in the year 1948.

Hypertext links allow you to move quickly to the portion of the document that interests you. Other links enable you to view the full text of documents, such as the historic version of a statute, displayed in the Link Viewer, as shown below.

Click **Analysis** in the left frame to view historical and statutory notes, citing cases, and other related information.

The screenshot displays the UK-LEGISLOC interface for the statute **UK ST 1949 c 88 s 1**, titled **REGISTERED DESIGNS ACT 1949 CHAPTER 88 s 1 Registration of designs.**

**Analysis** section details:

- Table of Contents**
- Analysis**: Tracks commencement, status and pending amendments; provides access to historical versions, and links to citing cases.
- Commentary Citing**: Lists secondary sources that cite the statute.
- Current Law in Force**: Registered Designs Act 1949 c 88, s 1. Amendment as at: December 9, 2001. Amended by: Registered Designs Regulations 2001/3949, Reg 2.
- Historic Law**: Registered Designs Act 1949 c 88, s 1. In Force Date: September 20, 1995. In Force Ref.: Olympic Symbol etc. (Protection) Act 1995 c 32, s 13 (1).
- Laws Made Under**: Registered Designs Rules 1989/1105; Registered Designs Rules 1995/2912.
- Read With**: Registered Designs (Isle of Man) Order 2001/3678, Sch 1 Para 5 - Varying; Registered Designs (Isle of Man) Order 2001/3678, Sch 2 Para 5 (12) - Referring; Registered Designs Regulations 2001/3949, Reg 14 (12) - Referring; Registered Designs Rules 1995/2912 - Applying.
- Cases Citing**: A Fulton Co Ltd v Grant Barnett & Co Ltd, [2001] R.P.C. 16; (2001) 24(1) I.P.D.; A Fulton Co Ltd v Totes Isotoner (UK) Ltd, [2003] R.P.C. 27 (PCC); Agfa-Gevaert AG (Engelsmann) Application, [1982] R.P.C. 441 (Ch D (Patents Ct)).

**Commentary Citing** secondary sources:

- UK BLJ 67-11**: Bullen, Leake and Jacob's - Precedents of F designs.
- UK COPINGER 9-145**: Copinger and Skone James on Copyright frc
- UK COPINGER 13-11**: Copinger and Skone James on Copyright frc of Works of Industrial Application 1. - The S industrially applied works
- UK COPINGER 13-44**: Copinger and Skone James on Copyright frc of Works of Industrial Application 3. - Design
- UK COPINGER 13-62**: Copinger and Skone James on Copyright frc of Works of Industrial Application 3. - Design Excluded designs
- UK COPINGER 13-66**: Copinger and Skone James on Copyright frc of Works of Industrial Application 3. - Design designs
- UK COPINGER 13-113**: Copinger and Skone James on Copyright frc

## Checking Citations in KeyCite

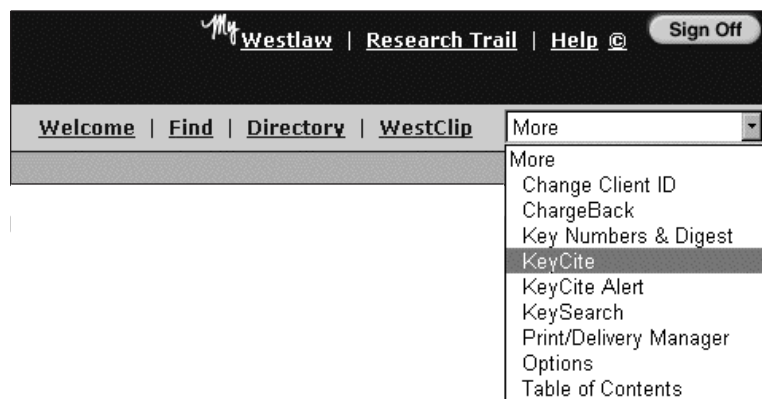
You can use KeyCite, the citation research service from West, to help you determine whether a case or statute is good law and to retrieve citing references. KeyCite covers case law from Australia, Canada, Hong Kong, and the United States. KeyCite also provides coverage for all U.S. state and federal statutes. KeyCite provides information such as the following:

- Direct appellate history of a case
- Negative citing references for a case
- Citations to cases, administrative decisions, and secondary sources on Westlaw that have cited a case
- Complete integration with the West Key Number System so that you can track legal issues discussed in a case
- Citations to session laws amending or repealing a statute
- Citations to pending legislation affecting a federal statute
- Citations to cases, administrative decisions, and secondary sources that have cited a statute

### Accessing KeyCite

Access KeyCite using one of the following methods:

- Choose KeyCite from the drop-down list on the toolbar to display the KeyCite page. Then type a citation in the *Enter citation* text box and click **GO**.
- Click the KeyCite status flag in a document or next to the document's citation.
- Click **Full History** or **Citing References** on the Related Info tab.



Click the KeyCite status flag in a document or next to the document's citation to access KeyCite information.

Or, click **Full History**, or **Citing References**.

The screenshot shows a Westlaw case document for **Marzetti v. Marzetti**, 1994 CarswellAlta 346, Supreme Court of Canada, 1994. The document includes a KeyCite status flag (a small 'K' icon) and a 'Related Info' tab. The 'Related Info' tab is expanded to show 'KeyCite: Canada' information, which includes a warning: 'Some negative history but not overruled; or has 'recently added' treatment'. Below this, there are links for 'History' and 'Citing References'. The main text of the case is visible, including the citation: '1994 CarswellAlta 346, 26 C.B.R. (3d) 161, [1994] 7 W.W.R. 623, 20 Alta. L.R. (3d) 1, 5 R.F.L. (4th) 1, [1994] 2 S.C.R. 765, 116 D.L.R. (4th) 577, 169 N.R. 161, 155 A.R. 340, 73 W.A.C. 340'. The case is from the Supreme Court of Canada, heard on February 2, 1994, and judgment was given on July 14, 1994.

## KeyCite Status Flags

A KeyCite status flag helps you determine the status of a case, administrative decision, statute, or regulation.



A **red flag** indicates that the case or administrative decision is no longer good law for at least one of the points of law it contains or that the statute or regulation has been amended by a recent session law or rule, repealed, superseded, or held unconstitutional or preempted in whole or part.



A **yellow flag** indicates that the case or administrative decision has some negative citing references but has not been reversed or overruled; that the statute has been renumbered or transferred by a recent session law; that an uncodified session law or pending legislation affecting the statute is available (statutes that are merely referenced, i.e., mentioned, are not marked with a yellow flag); that the regulation has been reinstated, corrected, or confirmed; that the statute or regulation was limited on constitutional or preemption grounds or its validity was otherwise called into doubt; or that the prior version of the statute received negative treatment from a court.



A **blue H** indicates that the case or administrative decision has some history.



A **green C** indicates that the case or administrative decision has citing references but no direct history or negative citing references or that the statute or regulation has citing references.

## Viewing the History of a Case

To view the history of a displayed case, click **History** on the Related Info tab in the left frame. The case history is displayed in the right frame. Case history is divided into the following categories:

- **Direct History** traces a case through the appellate process and includes both prior and subsequent history.
- **Negative Citing References** lists cases outside the direct appellate line that may have a negative impact on the precedential value of a case.
- **Related References** lists cases that involve the same parties and facts as a case, whether or not the legal issues are the same.

## Displaying the Graphical View of KeyCite Direct History

While viewing a U.S. case or KeyCite result in text view, click **Direct History (Graphical View)** on the Related Info tab. The prior and subsequent history of the case is displayed, with each court decision referenced in a box at the appropriate trial or appellate level. Decisions on the merits are referenced in the larger case boxes, while court orders or rulings on petitions and motions, such as the granting of certiorari or the denial of a rehearing, are referenced in smaller procedural boxes. The boxes provide links to the full text of the decisions, orders and rulings, as well as to related court documents, such as briefs, petitions, and motions. In addition, the case you are checking in KeyCite is clearly marked, and arrows clarify the route of the case through the courts.

After checking the direct history in graphical view, click **Full History (Text)** at the top of the page to return to the case's full history and check for negative citing references.

## Viewing Citing References of a Case

To view a list of cases, administrative materials, and secondary sources, as well as briefs and other court documents that cite your case, click **Citing References** on the Related Info tab. Negative citing cases are listed first; the remaining cases are listed according to the depth of treatment they give your case. Secondary sources and briefs and other court documents are listed last.

### Depth of Treatment Stars

Depth of treatment stars in KeyCite show the extent to which a citing case discusses your case, based on these categories:

- ★★★★ Examined The citing case contains an extended discussion of the cited case, usually more than a printed page of text.
- ★★★ Discussed The citing case contains a substantial discussion of the cited case, usually more than a paragraph but less than a printed page.
- ★★ Cited The citing case contains some discussion of the cited case, usually less than a paragraph.
- ★ Mentioned The citing case contains a brief reference to the cited case, usually in a string citation.

### KeyCite Quotation Marks

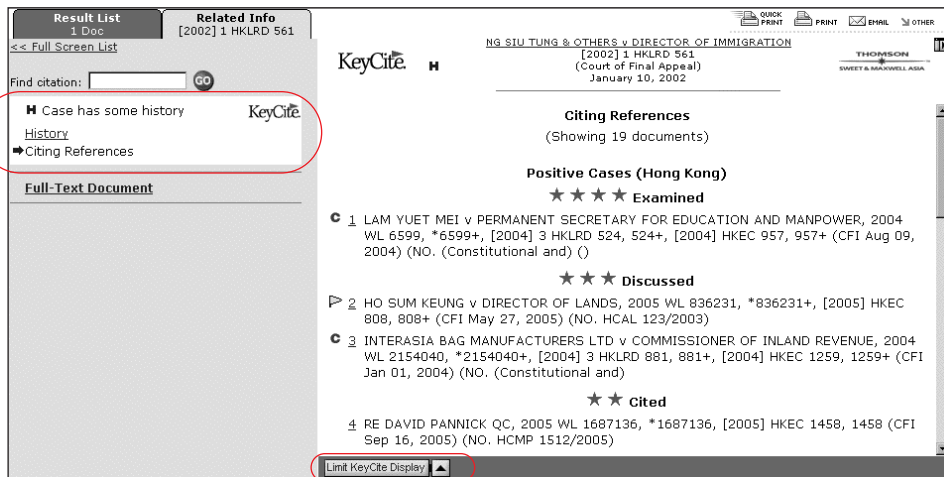
Quotation marks ( " ) in your KeyCite result indicate that the citing document directly quotes the cited case.

## Restricting Citing References for a Case

To restrict the list of citing references, complete these steps:

1. Click **Limit KeyCite Display** at the bottom of the KeyCite citing references result. Alternatively, click the arrow next to *Limit KeyCite Display* and choose a restriction from the menu. The KeyCite Limits page is displayed.
2. Click the arrows in the left frame to restrict the list of citing references by headnote, Locate terms, jurisdiction, date, document type, or depth of treatment category.
3. Click **Apply** to display the list of citing references with the restrictions you specified.

To cancel your restrictions and display all citing references, click **Cancel Limits** at the bottom of the KeyCite citing references result.



## Monitoring Citations with KeyCite Alert

KeyCite Alert is a service that automatically monitors the status of U.S. cases and statutes and sends you updates when their KeyCite results change, providing you with the most current KeyCite information for your research.

### Creating a KeyCite Alert Entry

You can set up a KeyCite Alert entry in the following ways:

- Choose **KeyCite Alert** from the drop-down list on the toolbar, then click **Entry Wizard** in the left frame. The KeyCite Alert Entry Wizard provides step-by-step guidance in creating a KeyCite Alert entry.
- Choose **KeyCite Alert** from the drop-down list on the toolbar, then click **Create Entry**.
- Type the citation of the case or statute you want to monitor and click **GO** to display the KeyCite Alert set-up page (shown below). Your entries are stored in the KeyCite Alert Directory.

**Entry Details**

To set up a KeyCite Alert entry for a case, federal regulation, statute, or selected administrative material, type a citation (e.g., 109 SCT 2261; 17 USCA 114; 40 CFR 7.35; 315 NLRB 1068) and click **GO**

Citation:  **GO**

Type a citation in the *Entry Details* text box and click **GO** to create a KeyCite Alert entry.

Click **Limit Citing Refs** to restrict the citing references by Locate terms, jurisdiction, document type, or Headnotes (for case law) or Notes of Decisions (for statutes).

After specifying your delivery settings by clicking **Edit**, click **Save**.

Click **Edit** to specify how often the case or statute should be checked by KeyCite Alert and where the results should be delivered.

**KeyCite Alert: Create Entry** Create Entry | Entry Wizard | Directory | Tips

**Entry Details**

Complete each item below:

Alert Name:

Client ID:

Citation: 15 USCA s 656

Doc Name:

Doc Path:

History:  Full History (Includes Legislative Updates)  
 No History

Citing Refs:  Include citing references in result

**Limit Citing Refs**

Notes:

**Save** **Cancel**

**Delivery Settings** **Edit**

Frequency: Daily

Destination: E-mail

Results: No notification

Date created: 08/31/2005

Last run date:

Next run date: 09/01/2005

End date: No end date

### Keeping Track of Your KeyCite Alert Entries

Choose KeyCite Alert from the drop-down list on the toolbar to view and modify your KeyCite Alert entries in the KeyCite Alert Directory. For each entry, the Directory shows the citation, the client identifier, any notes you added for the entry, and the next date and last date on which the entry will be run. You can create an entry, delete an entry, or modify an entry from the Directory.

KeyCite Alert: Directory <span style="float: right;">Create Entry   Entry Wizard   <b>Directory</b>   Tips</span>					
Alert Name	Citation	Doc Name	Next Run Date	End Date	
1. OR ST s 107.700	OR ST s 107.700		09/06/2005	no end date	<a href="#">Delete</a>
2. 15 USCA s 656	15 USCA s 656		09/01/2005	no end date	<a href="#">Delete</a>
3. 537 P.2d 865	537 P.2d 865		09/01/2005	no end date	<a href="#">Delete</a>

## Retrieving Cited Cases Using the Table of Authorities

While KeyCite lists citing cases (other cases that cite your case), the Table of Authorities (TOA) service lists cited cases (other cases cited by your case). The Table of Authorities is a useful tool for finding hidden weaknesses in a case by showing whether the cases on which it relies have significant negative history. The Table of Authorities service is also available for law review articles and selected administrative decisions. To access the Table of Authorities while viewing a case, click **Table of Authorities** on the Related Info tab.

### The Table of Authorities

- lists each document cited by a case. To view the full text of a cited case in the Link Viewer, click the number next to its title.
- displays depth of treatment stars for each cited case, which indicate the extent to which the citing case discusses the case.
- displays KeyCite status flags for cited cases.
- displays quotation marks when the citing case directly quotes the cited case.

Click **Table of Authorities** on the Related Info tab to view a list of cited cases.

Result List 6 Docs      Related Info

<< Full Screen List  
Edit Search

Full-Text Document  
• Document Outline

➔ Table of Authorities

Case

Prime Infrastructure (DBCT) Management Pty Ltd v Vero Insurance Ltd  
[2005] QCA 369  
2005 WL 2436416  
Court of Appeal of the Supreme Court of Queensland

*Acme Galvanizing Co Inc v Fireman's Fund Insurance Company* (1990) 221 Cal App 3d 170; 270 Cal Rptr 405, considered

*Chadwick v Fire Insurance Exchange* (1993) 17 Cal App 4th 1112; 21 Cal Rptr 2d 871, considered

*Chalmers Leask Underwriting Agencies v Mayne Nickless Limited* (1983) 155 CLR 279, considered

*Hamilton, Fraser & Co v Pandorf & Co* (1887) 12 App Cas 518, considered

*L'Union Des Assurances de Paris Iard v Sun Alliance Insurance Ltd* (1995) 8 ANZ Ins Cas ¶61-240, considered

*McCann v Switzerland Insurance Australia Ltd* (2000) 203 CLR 579, applied

*Mercantile Mutual Insurance (Aust) Ltd v Rowprint Services (Victoria) Pty Ltd* [1998] VSCA 147, cited

*Ranicar v Frigmobile Pty Ltd* [1983] Tas R 113, considered

*R v Zischke* [1983] 1 Qd R 240, considered

*Skandia Insurance Co Ltd v Skofjarev* (1979) 142 CLR 375, considered

*Switzerland General Insurance Co Ltd v Lebah Products Pty Ltd* (1982) 2 ANZ Ins Cas ¶60-498, cited

*Wilkie v Gordian Runoff Ltd* [2005] HCA 17; (2005) 79 ALJR 872, applied

Click the title of a case to browse its full text in the Link Viewer.

## Clipping Documents

WestClip is a clipping service that will run your Terms and Connectors queries on a regular basis and deliver the results automatically. You can also use WestClip to save your favorite Terms and Connectors queries to run at a later date. (WestClip entries cannot be created for Natural Language searches.) WestClip makes it easy for you to stay up-to-date on news and legal developments that could affect your clients.

**Note:** If you set up a WestClip entry to run in a database not included in your Westlaw International subscription plan, you will incur additional charges when WestClip runs your search or when you view or print documents retrieved by the search.

### Creating a WestClip Entry

To create a WestClip entry, follow these steps:

1. Click **WestClip** on the toolbar. The WestClip Directory is displayed. (If you haven't set up any WestClip entries or if you deleted all WestClip entries, an overview of WestClip is displayed.)
2. Click **Create Entry**. The WestClip Setup page is displayed, as shown below.
3. Under *Entry Details*, type a name for the entry, if desired, in the *Name of the clip* text box.
4. The client identifier for the current research session is automatically displayed in the *Client ID* text box. Type a new client identifier to assign this entry to another client.
5. Type up to 10 database identifiers in the *Database(s)* text box, separated by commas. Or click **Find a Database** to select up to 10 databases using a wizard.
6. Type a Terms and Connectors search in the *Query* text box. If you need help entering a search, click **Full Search Editor** to view a page containing a list of connectors and field restrictions, a link to the thesaurus, and a list of searches you have recently run.
7. View the delivery settings on the right side of the page. Click **Edit** to change one or more settings. See “Specifying Delivery Settings for your WestClip Entry” on page 25 for more information.
8. Click **Save** to save the entry in the WestClip directory.

**WestClip: Create Entry** (i) Create Entry | Directory | Tips

Entry Details	Delivery Settings <span style="float: right;">(Edit)</span>
Complete each item below:	Frequency: Daily
Name of clip: <input type="text" value="copyright"/>	Destination: Notify at sign on
Client ID: <input type="text" value="100113-BA"/>	Limits: Maximum documents per result: 25
Database(s): <input type="text" value="uk-rpts-all"/> <a href="#">Find a Database</a>	Result format: List of All Citations
<small>Separate multiple databases with a comma (,)</small>	Results: Inform me of no results
Query: <input type="text" value="copyright /2 infring!"/> <a href="#">Full Search Editor</a>	Date created: 08/31/2005
	Last run date:
	End date: No end date

## Specifying Delivery Settings for Your WestClip Entry

If you want to modify the settings or specify additional settings for your WestClip entry, including how often the entry should be run and the format of the results, click **Edit** at the WestClip: Create Entry page.

Select an option from the *Frequency* drop-down list to create an entry that is run continuously, daily, every weekday, weekly, biweekly, monthly or on a specified date (upon request).

Select a destination for your results from the *Destination* drop-down list. To modify the destination settings, e.g., the e-mail address for the *E-mail* destination, click **Properties**.

To narrow the size of your search results, type the maximum number of documents (or lines, depending on your default settings) to be retrieved.

You can add a restriction to your query. Limit results to documents whose publication date is no older than a specific number of days or to documents that have been added to Westlaw after the date you specify.

The next run date is automatically determined by the frequency you select and can be manually changed by clicking the **Calendar** icon.

Click the **Calendar** icon to select an expiration date for the entry. You will be notified when the end date is approaching. Expired entries remain in the WestClip Directory but are no longer run automatically. To delete an expired entry, click **Delete** next to the entry in the WestClip Directory.

## Keeping Track of Your WestClip Entries

WestClip entries are saved in the WestClip Directory. To access the directory, click **WestClip** on the toolbar. The WestClip Directory lists entries in the order you saved them. Entries remain in the Directory until you delete them.

- To edit a WestClip entry, click the name of the entry.
- To run the Terms and Connectors search for an entry at any time, click **Run** next to the entry.
- To remove an entry from the directory, click **Delete** next to the entry.

Click **Create Entry** to create a new entry.

Name	Database	Query	Next Run Date	End Date	
1. US Law	USCCAN, CONG-BILLTXT	PIRACY ANTI-COUNTERFEIT! "INTELL...	09/01/2005	12/01/2005	Run Delete
2. copyright	UK-RPTS-ALL	COPYRIGHT /2 INFRING!	09/01/2005	no end date	Run Delete

Remove an entry from the WestClip Directory by clicking **Delete** next to the entry.

Click an entry name or number to change one or more settings.

You can run a query at any time by clicking **Run** next to the entry.

## Creating a WestClip Entry for Your Current Terms and Connectors Search

Monitor an important issue by setting up a WestClip entry from a search result. While viewing a search result retrieved with a Terms and Connectors query, click **Add Search to WestClip** at the top of the result list or click **Result Options** on the result list tab and choose **Add Search to WestClip** from the menu that is displayed. The WestClip: Create Entry page is displayed. See “Creating a WestClip Entry” on page 24 for more help setting up your WestClip entry.

The screenshot shows the Westlaw International search results page. At the top, the search criteria are "copyright /2 infring! /p punitive exemplary" in the UK-RPTS-ALL database. A red circle highlights the "Add Search to WestClip" link. Below the search results, four cases are listed, each with a checkbox and a link to "Add Search to WestClip".

The "WestClip: Create Entry" dialog box is open, showing the following details:

Entry Details	Delivery Settings
Complete each item below:	Frequency: Daily
Name of clip: <input type="text"/>	Destination: Notify at sign on
Client ID: FDR	Limits: Maximum documents per result: 25
Database(s): UK-RPTS-ALL <a href="#">Find a Database</a>	Result format: List of All Citations
Separate multiple databases with a comma (,)	Results: Inform me of no results
Query: Terms and Connectors	Date created: 08/31/2005
<input type="text" value="COPYRIGHT /2 INFRING! /P PUNITIVE EXEMPLARY"/> <a href="#">Full Search Editor</a>	Last run date:
	End date: No end date

At the bottom of the dialog box are "Save" and "Cancel" buttons.

## Saving Favorite Terms and Connectors Queries

Use WestClip to store your favorite Terms and Connectors queries free of charge and run them at any time.

1. Create a WestClip entry from a Terms and Connectors search result, as described above, then skip to step 4; or click **WestClip** on the toolbar.
2. Click **Create Entry**. The WestClip Setup page is displayed.
3. Type a name for the entry, a Terms and Connectors query, and the database(s) in which you want to run the query.
4. Click **Edit**.
5. Choose **Save** from the *Frequency* drop-down list to save your WestClip entry on Westlaw International.
6. Click **Save** at the bottom of the page. The entry is displayed in the WestClip Directory and will remain there until you delete it.
7. To run the query at any time, click **Run** next to its entry at the WestClip Directory.

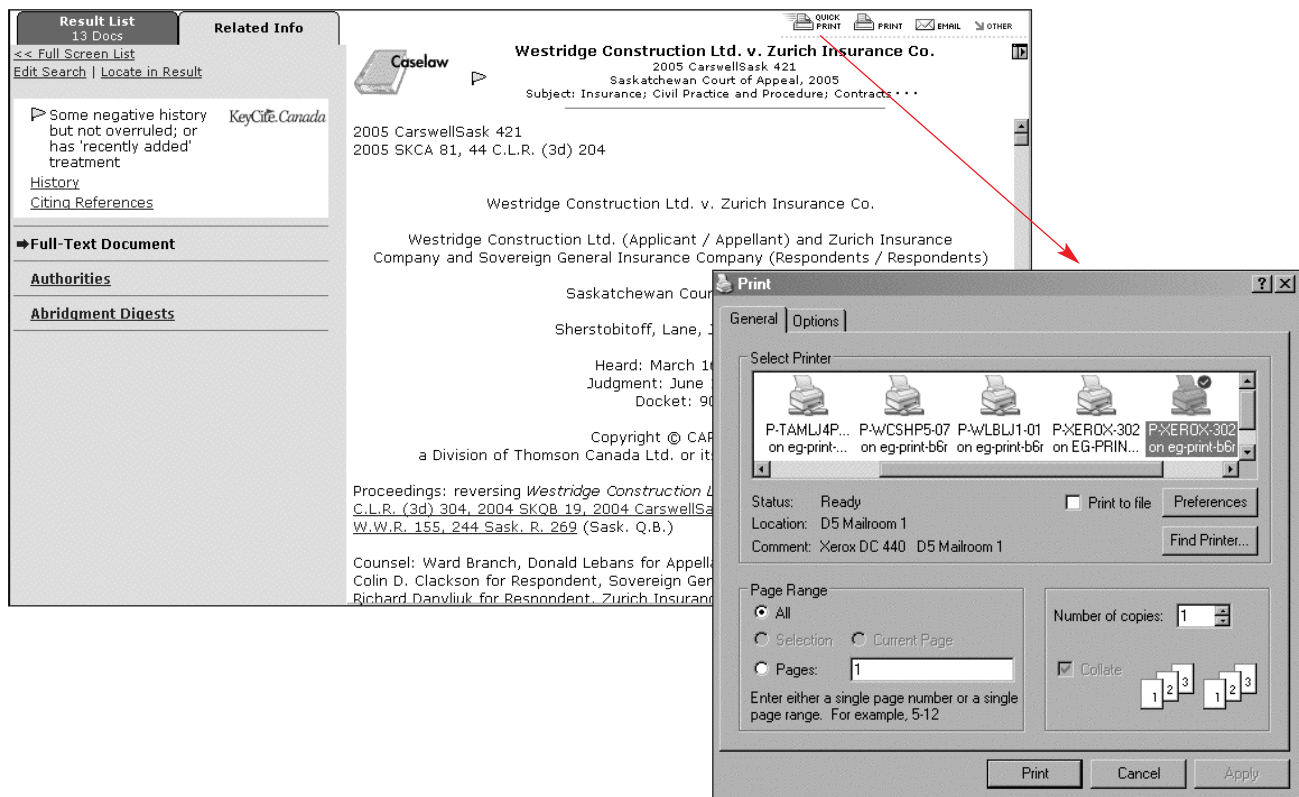
# Printing and Saving Documents

## Printing or Saving Documents

You can send documents retrieved on Westlaw International to a printer or e-mail address. If you prefer, you can download documents to a word-processing file or save print requests on Westlaw International for up to 30 days. Saved print requests are stored in the Offline Print Directory; see “Using the Print/Delivery Manager” on page 29 for more information.

The Print feature automatically detects the current result page and specific documents you have selected to print. Just click one of the following Print icons in the upper right corner of a retrieved document or search result, depending on your delivery needs:

- Click **Quick Print** if you normally print to the same destination. At the next screen click **Print** or **Send Request**.
- Click **Print** to print to an attached or stand-alone printer. An intermediate Print screen allows you to change *Range* and *Content* settings. For example, to print your result list, select **Result List** under *Range*. Then click **Send Request**.
- Click **Email** to e-mail documents. An intermediate Print screen allows you to change your e-mail address and *Range* and *Content* settings. After making any changes, click **Send Request**.
- Click **Other** to download, fax, or save documents. An intermediate Print screen allows you to change settings. This option also accesses the Print/Delivery Manager which stores pending, failed, and delivered print requests.



## Using the Print/Delivery Manager

The Print/Delivery manager stores all *Save on Westlaw* print requests and requests that failed to print or download in the Offline Print Directory for up to 30 days. The Print/Delivery Manager also lists all requests that were printed or downloaded during the current Westlaw session in the Delivered Print Requests directory so you can easily reprint your documents.

To view your print requests, choose **Print/Delivery Manager** from the drop-down list on the toolbar. Each entry shows

- the status of the request
- the database or service in which the request originated
- the description, query, or citation used to retrieve the result
- the approximate number of lines requested (rounded up to an increment of 5)
- the number of documents requested
- the date and time the request was created
- the number of images included in the request (Offline Print Directory only)
- the number of days until the request expires (Offline Print Directory only)

### Printing an Entry

To print an entry in the Print/Delivery Manager, follow these steps:

1. Click **Offline Print Directory** or **Delivered Print Requests**.
2. Select the check box next to each entry you want to print and click **Next**. You can select up to 10 entries.
3. Select the destination for your print request, e.g., **E-mail**, then click **Properties** and enter the appropriate information, e.g., an e-mail address, if necessary.
4. Click **Send Request**.

### Deleting an Entry

To remove an entry in the Print/Delivery Manager, follow these steps:

1. Click **Offline Print Directory** or **Delivered Print Requests**.
2. Select the check box next to each entry you want to delete. You can select up to 10 entries.
3. Click **Delete**.

Select the check box next to each entry (up to 10) that you want to print or delete.

**Print/Delivery Manager** Select up to ten of the entries below, then click **Next** to print or **Delete** to remove.

[Offline Print Directory](#) | [Delivered Print Requests](#)

Delivered Print Requests						
Status	Database/Service	Information	Lines	Documents	Destination	Date Created
<input type="checkbox"/> Printed	HK-LEG	INSURANCE	155	2	E-mail	10/03/2005 08:40 am
<input type="checkbox"/> Printed	UK-LIF	INSURANCE	60	1	E-mail	10/03/2005 08:40 am
<input type="checkbox"/> Printed	UK-LIF	UK ST 1997 c 16 Pt III s	140	1	Attached Printer	10/03/2005 08:40 am
<input type="checkbox"/> Printed	UK-RPTS-ALL	1934 S.L.T. 22	435	1	Attached Printer	10/03/2005 08:39 am
<input type="checkbox"/> Printed	KEYCITE-ALERT	537 P.2d 865	25	1	E-mail	09/29/2005 02:45 am

## Viewing and Downloading Your Research Trails

The Research Trail feature makes it easy to keep track of your research and return to previous work.

### Viewing the Current Research Trail

To view the research trail for the current Westlaw International session, click **Research Trail** at the top of any page. Information about the tasks you've completed is displayed, including the citations of documents you retrieved and the databases and services you used.

Click **E-Mail Trail** to send the current research trail to an e-mail address, or click **Download Trail** to download it as an HTML file and view it in your browser or word-processing program.

Begin a new research trail with a new client identifier by clicking **New Research Trail**.

**Research Trail** [List of All Research Trails](#) | [New Research Trail](#)

Access Research Events with a • at no additional charge until 2:00 a.m.

**Current Research Trail:** 10/03/2005 09:45AM for Client 1000905-TR [Download Trail](#) | [E-Mail Trail](#)

Research Event	Database or Citation	Date	Notes
• Search - <a href="#">TI(BLYTHE &amp; NORTHWOOD)</a> (1 Doc)	AU-INSOLV-CS	10/03/2005 08:48 AM	<a href="#">Add Note</a>
• Search - <a href="#">EMPLOYEE SALARY CLAIM AGAINST INSOLVENT COMPANY</a> (20 Docs)	EU-RPTS-ALL	10/03/2005 08:48 AM	<a href="#">Add Note</a>
• Search - <a href="#">SU(EXEMPTI /S "MOTOR VEHICLE")</a> (44 Docs)	CANINSOLV-CS	10/03/2005 08:48 AM	<a href="#">Add Note</a>
• Search - <a href="#">BANK LIABILITY FOR FRAUDULENT CHECKS</a> (20 Docs)	CAN-ALLCASES	10/03/2005 08:46 AM	<a href="#">Add Note</a>
Open Trail - 1000905-TR	Client ID	10/03/2005 08:45 AM	<a href="#">Add Note</a>

Return to a previous result by clicking its hypertext link.

### Keeping Track of Your Research Trails

To view all research trails associated with your Westlaw International password from the last 14 days, click **List of all Research Trails** at the Research Trail page.

**Research Trail** [Current Research Trail](#) | [New Research Trail](#)

**List of All Research Trails**

Research Trail	Client ID	Date Last Accessed	Expiration (Days)	Notes
<a href="#">10/12/2005 12:52PM</a> <a href="#">Rename</a>   <a href="#">Delete</a>	952448-HM	10/12/2005 12:52 PM	14 <a href="#">Reset</a>	<a href="#">Add Note</a>
<a href="#">10/12/2005 11:47AM</a> <a href="#">Rename</a>   <a href="#">Delete</a>	952448-HM	10/12/2005 11:47 AM	14 <a href="#">Reset</a>	<a href="#">Add Note</a>
<a href="#">10/12/2005 06:41AM</a> <a href="#">Rename</a>   <a href="#">Delete</a>	AMF	10/12/2005 11:37 AM	14 <a href="#">Reset</a>	<a href="#">Add Note</a>
<a href="#">10/11/2005 02:26PM</a> <a href="#">Rename</a>   <a href="#">Delete</a>	AMF	10/11/2005 02:26 PM	13 <a href="#">Reset</a>	<a href="#">Add Note</a>
<a href="#">10/11/2005 12:49PM</a> <a href="#">Rename</a>   <a href="#">Delete</a>	100113-BA	10/11/2005 12:49 PM	13 <a href="#">Reset</a>	<a href="#">Add Note</a>
<a href="#">10/11/2005 07:02AM</a> <a href="#">Rename</a>   <a href="#">Delete</a>	1001103-BA	10/11/2005 07:02 AM	13 <a href="#">Reset</a>	<a href="#">Add Note</a>
<a href="#">10/10/2005 12:39PM</a> <a href="#">Rename</a>   <a href="#">Delete</a>	252128-AF	10/10/2005 12:39 PM	12 <a href="#">Reset</a>	<a href="#">Add Note</a>

The default name for a research trail is the date and time it was started. To change its name, click **Rename**.

Click **Delete** to delete a research trail.

If you do not return to a research trail within 14 days, it is removed from the list. To save a research trail for an additional 14 days, click **Reset**.

## Delivering a Research Trail

You can e-mail a research trail to one or more addresses or download it as an HTML file, then view it in your browser or word processor.

### E-Mailing a Research Trail

To e-mail a research trail, follow these steps:

1. To e-mail the current research trail, click **E-Mail Trail** at the Research Trail page.  
To e-mail a previous research trail, click **List of All Research Trails** at the Research Trail page.  
Click the name of a research trail to open it, then click **E-Mail Trail**.
2. Type one or more e-mail addresses separated by semicolons in the *E-mail address(es)* text box.
3. Type the subject of the e-mail in the *Subject line* text box. This text box will be displayed in the subject line of the e-mail message.
4. Type a message to accompany the research trail in the *Notes* text box. This text will be displayed in the body of the e-mail message.
5. Select the format in which you want the research trail to be displayed in the e-mail message.
6. Click **Send**.

### Downloading a Research Trail

When you view a downloaded research trail in a browser or in some word processors, such as Microsoft Word 2000, you can click the hypertext links in the trail to jump to a document or a search result on Westlaw International.

To download a research trail, follow these steps:

1. To download the current research trail, click **Download Trail** at the Research Trail page.  
To download a previous research trail, click **List of All Research Trails** at the Research Trail page.  
Click the name of a research trail to open it, then click **Download Trail**.
2. Select the **Attach Trail Notes** check box, if desired; then click **Download**. A message instructing you to use your browser's Save As feature is displayed. Click **OK**. The research trail is displayed in a new browser window.
3. In the new browser window, choose **Save As** from the File menu to download the trail.
4. Choose the location for the file, and type a file name with an HTML file extension.
5. Click **Save**.

# Choosing Your Research Options

You can customize many aspects of your research session using the Options pages. For example, you can designate either Terms and Connectors or Natural Language as your default search method, specify a Find jurisdiction, and tailor the display of your KeyCite, KeyCite Alert, and WestClip Alert results.

To access the Options page, choose **Options** from the drop-down list on the toolbar. The location and pricing options are displayed in the right frame. For other options, click the arrow next to the feature or service in the left frame, as shown below. Use the drop-down lists, buttons, and check boxes to customize Westlaw International for your research needs, then click **Save**.

Click the arrow next to a Westlaw feature or service to display its options.

**Location**

Time zone:

Date format:

Find jurisdiction:

**Pricing**

Printing:

Searching:

**Note:** Changes in pricing method for printing and searching will take effect the next time you sign on to Westlaw.

**Note:** Hourly Billing is not available to International users.

After you select your options, click **Save**.

### Location and Pricing

- Time zone
- Date format
- Find jurisdiction (specifies the publication country for documents retrieved by citation)
- Pricing methods for printing documents

### Document Display

- Westlaw Directory
- Page view
- Display referenced documents in link viewer
- Display result after search is run
- Display prompts during query formulation and browsing
- When using assistive technology, read text for each document in the result list
- Display or print Star Paging numbers in documents
- Display Star Paging breaks in documents
- Automatically display images in search results

### Result List Display

- Display or hide search terms in the result list
- Choose number of words to display before and after Terms and Connectors search terms in the result list
- Choose number of citations to display in result list

### Search

- Default search method
- Set number of Natural Language documents to retrieve
- Ranking of documents in Terms and Connectors search results
- Allow Terms and Connectors searches to be interrupted
- Receive warning screens that Terms and Connectors search may retrieve large result
- Edit More Like This and More Like Selected text searches
- Identify duplicate documents

### Print and Download

- Destination for your results and print properties
- Include KeyCite status flags, highlighted search terms, images, links, and summary page in your result
- Pricing method for printing documents

### KeyCite

- Display parallel citations, West headnotes numbers, and New York official reports headnote numbers for citing references
- Display KeyCite Notes icon in text of document

### WestClip

- Maximum number of lines and documents per result
- Format of results
- Destination for results

### Alerts

- Type of history to be retrieved in KeyCite Alert results
- Frequency with which document is checked in KeyCite Alert
- Destination for KeyCite Alert results
- Include citing references in KeyCite Alert results
- Include full text of new documents in KeyCite Alert results
- Receive notification of no KeyCite Alert or Profiler Alert results
- Maximum number of lines and documents per WestDocket Alert result

### Trail

- E-mail information
- Include research trail notes in e-mail message
- Automatically delete or e-mail research trail at sign-off

## Setting Up My Westlaw

With the My Westlaw feature, you can select tabbed custom pages for specific jurisdictions or practice areas. You can further personalize these pages to provide direct access to the databases and services you use most often. Tabbed custom pages are available for practice areas and jurisdictions.

### Selecting Tabbed Custom Pages

Complete these steps to select your tabbed custom pages:

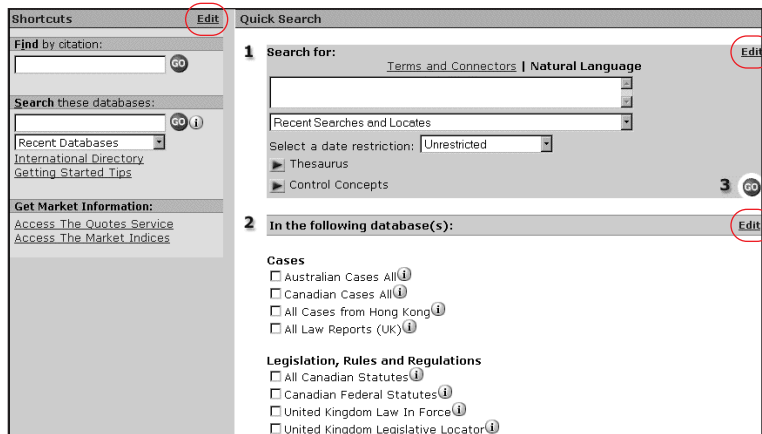
1. Click **My Westlaw** in the upper-right corner of any page to display the available tabbed custom pages. To preview a page, click the page name.
2. Select the check box next to each page you want as a tabbed custom page (up to six) and click **Next**.
3. The Save Tabs page, which lists the tabbed custom pages you've chosen, is displayed; select the tabbed custom page to be displayed first each time you sign on to Westlaw International, and click **Save**.



### Personalizing Your Tabbed Custom Pages

Once you've selected your tabbed page, click the Edit links to personalize the pages. (Personalization is not available for all Westlaw International pages).

Click **Edit** in a section of a tabbed custom page to display the options available for that section.



After you personalize a tabbed custom page, it is listed in the personalized section of the Welcome to My Westlaw page. To rename a personalized page, click **Properties** next to its entry in the list. To delete a page, click **Delete**.

### Adding and Removing Shortcut Options

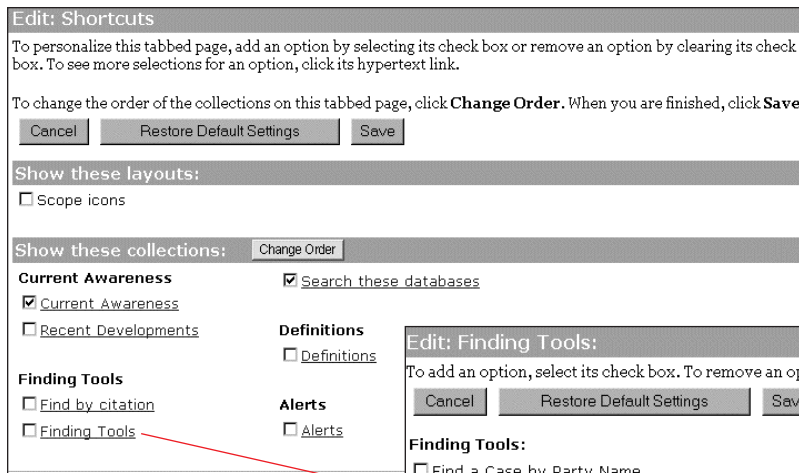
Shortcuts provide the fastest ways to retrieve and check documents. To personalize the shortcuts in the left frame of your tabbed custom pages, complete these steps:

1. Click **Edit** in the *Shortcuts* section of a tabbed custom page. The Edit: Shortcuts page is displayed from which you can add and remove shortcuts.
2. To see what options are available for a specific shortcut, click its hypertext link. A second Edit page is displayed from which you can add and remove shortcut options. Click **Save** to save your changes and return to the Edit: Shortcuts page.

For example, click **Finding Tools**. The following options are displayed: Find a Case by Party Name, Find a Person, Find a Brief by Party Name, Find a Company, and Find a Database. Select the **Find a Person** and **Find a Company** check boxes and click **Save**.

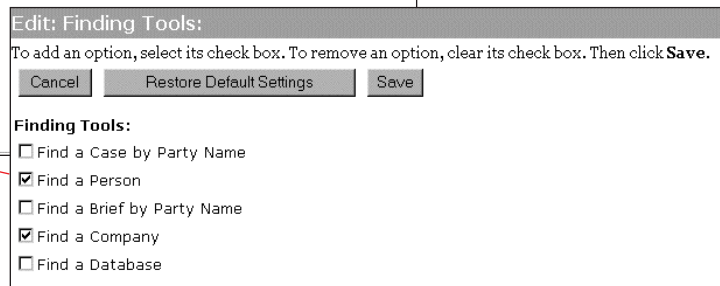
**Note:** To return a tabbed page to its original settings, click **Restore Default Settings**.

Select a check box to add a shortcut to your tabbed custom page. Clear a check box to remove a shortcut from your tabbed custom page.

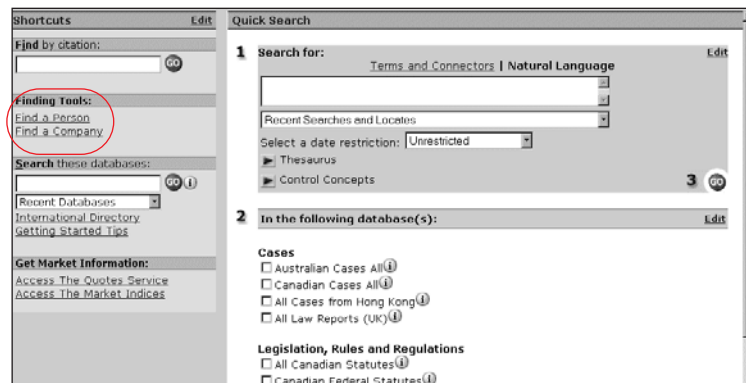


Click **Change Order** to move frequently used shortcuts to the top of the *Shortcuts* section.

Click a hypertext link to view the options available for a shortcut.



3. When you are finished making your selections at the Edit: Shortcuts page, click **Save**. The Shortcuts section now includes your selections.



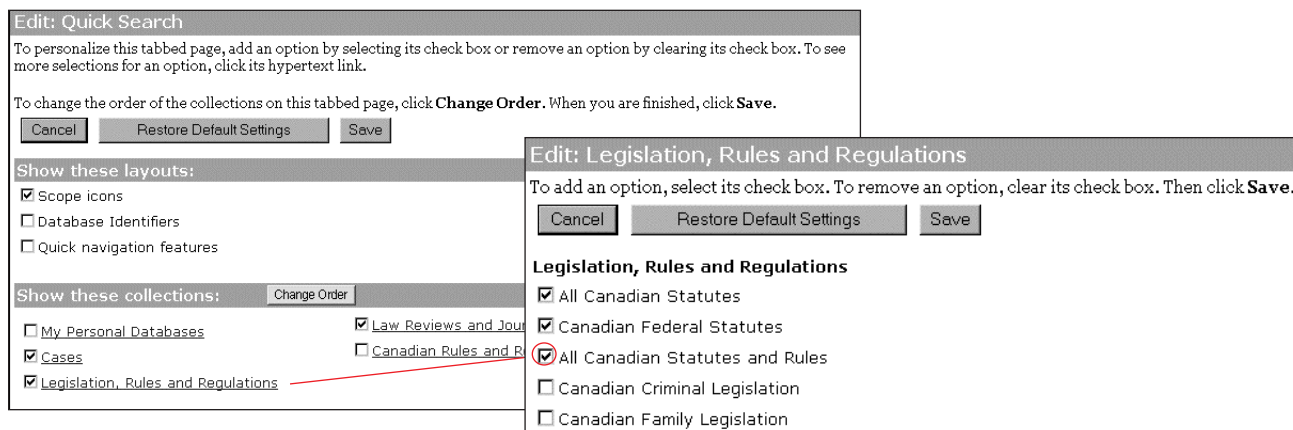
### Adding and Removing Quick Search or Resource Options

Quick Search and Resources options include the databases you can access and features you can use to help you search these databases. To personalize the search options in the right frame of your tabbed custom pages, follow these steps:

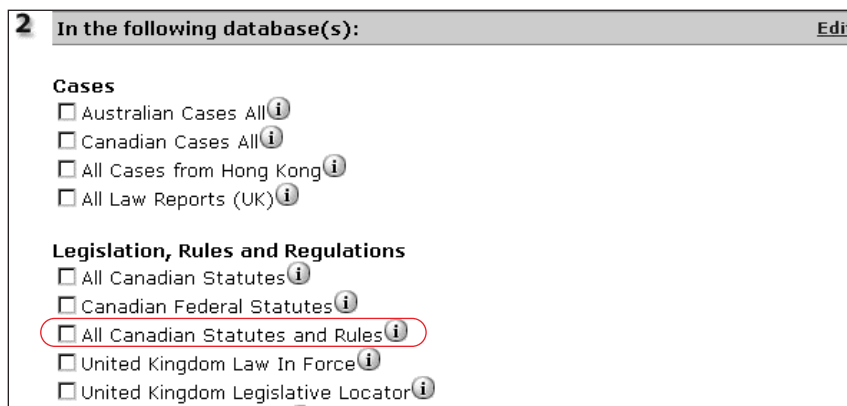
1. Click **Edit** in the *In the following database(s)* or in the *Resources* section, depending on the tabbed page you are viewing. An Edit page is displayed from which you can add and remove options.
2. To see what choices are available for a specific option, click its hypertext link. A second Edit page is displayed from which you can also add and remove options. Click **Save** to save your changes and return to the first Edit page.

For example, click **Edit** in the *In the following database(s)* section, then click **Legislation, Rules and Regulations** to add the All Canadian Statutes and Rules database (CANST-RULES-ALL) to the list of databases. Select the check box next to the name of the database and click **Save**. Then click **Save** to save your changes and return to the first Edit page.

**Note:** To return a tabbed custom page to its original settings, click **Restore Default Settings**.



3. When you are finished making your selections to the first Edit page, click **Save**. The list of databases in the right frame now includes the All Canadian Statutes and Rules database (CANST-RULES-ALL).



## Using ChargeBack

ChargeBack is the Westlaw International cost recovery and reporting service that allows designated personnel to track Westlaw International usage and charges for a particular account, client, password holder, or usage date, all with the flexibility of Internet access. Access ChargeBack from the drop-down list on the toolbar. You can also access ChargeBack at the following address: [www.chargeback.westlawinternational.com](http://www.chargeback.westlawinternational.com). There are two different ChargeBack reports available: Client Report and Subscription Pricing report.

### Creating a Client Report

A Client Report can provide the following information for a selected account, for a specified date range:

- Client identifier used
- Country
- Database category
- Date
- Department
- Transaction type
- Charges
- Currency
- Database identifier
- In/Out of subscription
- Job function
- Password holder
- Transaction type

To create a Client Report, follow these steps:

1. Click **Client Report** in the left frame.
2. Select the Customer from the drop-down list. Only your account will appear in the list.
3. Select a Department (if required). Leave this field blank if you wish to capture all departments. Click **Submit**. The Client Report template is displayed.
4. Specify the date range for the report. The date must be in the format DD/MM/YYYY.
5. Select the information you want to display in the report and the order in which it should be sorted.

For example, choose **Client ID** from the *Sort Order 1* drop-down list, and **Date** from the *Sort Order 2* drop-down list, to view a report that lists the research for each client on each date in the range selected.

* <b>Begin Date:</b> (dd/mm/yyyy, mm/yyyy, or yyyy)	<input type="text" value="08/2005"/>
* <b>End Date:</b> (dd/mm/yyyy, mm/yyyy, or yyyy)	<input type="text" value="09/2005"/>
<b>Display Rejected Transactions:</b>	<input type="checkbox"/>
* <b>Sort Order 1:</b>	<input type="text" value="ClientID"/>
<b>Sort Order 2:</b>	<input type="text" value="Date"/>
<b>Sort Order 3:</b>	<input type="text"/>
<b>Sort Order 4:</b>	<input type="text"/>
<b>Sort Order 5:</b>	<input type="text"/>
<b>Sort Order 6:</b>	<input type="text"/>
<b>Sort Order 7:</b>	<input type="text"/>
<b>Sort Order 8:</b>	<input type="text"/>
<b>Sort Order 9:</b>	<input type="text"/>
<b>View:</b>	<input type="radio"/> Summary <input checked="" type="radio"/> Detail
<b>Delivery Method:</b>	<input checked="" type="radio"/> Display <input type="radio"/> Download
<b>Format of Download Report:</b>	<input type="text" value="Comma Delimited"/>
<b>Maximum Transactions:</b>	<input type="text" value="100"/>
<b>Save report parameters:</b>	<input checked="" type="checkbox"/>
<input type="button" value="Submit"/>	
* Indicates a required field.	

6. Select **Summary** or **Detailed** report.  
 A Summary report will provide your sort categories, in addition to Charges and Currency.  
 A Detailed report will also list the following information:
  - The type of research event, e.g., Search Entry, Find Transaction, or Clipping.
  - Charges for each research event
  - Currency
  - Database code (database identifier) in which the research was performed
  - Number of transactions for each research event
7. Choose whether the report will be displayed or downloaded. If downloaded, the file will be a .csv file that can be opened in Microsoft Excel.
8. Choose a report format for your downloaded file, if applicable.
9. Set the maximum number of research events captured by your report. To see all charges for the selected date range, choose **No Limit**.
10. Click **Submit**. The report is displayed beneath the Client Report template.

Client ID	Date	Transaction Type	Transaction Status	Charges	Currency	Database Code	Description
ADM	08/08/2005	Find Transaction	Approved	5.00	EUR	USCA	Count: 1 Database Code: USCA
ADM	08/08/2005	Find Transaction	Approved	5.00	EUR	USCA	Count: 1 Database Code: USCA
ADM	08/08/2005	Search Entry	Approved	41.00	EUR	UK-LIF	Count: 1 Database Code: UK-LIF
ADM	08/08/2005	Search Entry	Approved	41.00	EUR	UK-LIF	Count: 1 Database Code: UK-LIF
ADM	08/08/2005	Search Entry	Approved	35.00	EUR	USCA-POP	Count: 1 Database Code: USCA-POP
<b>ADM</b>	<b>08/08/2005</b>			<b>127.00</b>	<b>EUR</b>		
	<b>Total</b>						

## Creating a Subscription Pricing Report

A Subscription Pricing Report allows you to allocate a monthly billing rate to clients or password holders based on usage. It also shows the amount of savings you receive from your flat subscription rate over a transactional rate, and whether research events were included in your subscription.

To create a Subscription Pricing Report, follow these steps:

1. Click **Subscription Pricing Report** in the left frame.
2. Select a Customer from the drop-down list. Only your account will appear in the list.
3. Select a Department (if required). Leave this field blank if you wish to capture all departments. Click **Submit**. The first Subscription Pricing Report template is displayed.
4. Specify a month for the report.
5. Select the information you want to display in the report and the order in which it should be sorted, then click **Submit**.  
For example, to recover your monthly subscription cost from a particular client, choose **Client ID** from the *Sort Order 1* drop-down list. To further see the dates on which research was performed for those clients, choose **Date** from the *Sort Order 2* drop-down list.
6. Select **Summary** or **Detailed** report. A Summary report provides the following information:
  - Sort categories
  - Information on whether a transaction was included in your subscription
  - Transactional charges incurred by the account for each research event
  - Savings difference between subscription and transactional costs for each research event
  - Final charges to an account for a research event (the savings subtracted from the transactional search costs)
  - Currency

In addition, a Detailed report also provides:

  - Type of transaction (e.g., search Entry, Find transaction, or Clipping)
  - Number of transactions for each research event
7. Choose whether the report will be displayed or downloaded. The file will be downloaded as a .csv file that can be opened in Microsoft Excel.
8. Choose a report format for your downloaded file, if applicable.
9. Set the maximum number of research events captured by your report. To see all charges for the selected date range, choose **No Limit**.
10. Click **Submit**. At the next screen, a summary of your choices will be followed by two more options.

The screenshot shows a web form for configuring a Subscription Pricing Report. It includes the following fields and options:

- \* Billing month:** A dropdown menu set to "8/2005".
- \* Sort Order 1:** A dropdown menu set to "Client ID".
- Sort Order 2:** A dropdown menu set to "Date".
- Sort Order 3:** An empty dropdown menu.
- Sort Order 4:** An empty dropdown menu.
- Sort Order 5:** An empty dropdown menu.
- Sort Order 6:** An empty dropdown menu.
- \* View:** Radio buttons for "Summary" (selected) and "Detail".
- Delivery Method:** Radio buttons for "Display" (selected) and "Download".
- Format of Download Report:** A dropdown menu set to "Comma Delimited".
- Maximum Transactions:** A dropdown menu set to "100".
- A **Submit** button.
- A note at the bottom: "\* Indicates a required field."

11. Enter a Flat Rate Amount or a Discount Percent in the appropriate text box.  
 A Flat Rate Amount is a flat dollar amount to allocate for the month. For example, to allocate 220 (currency units) for the month, type 220 in the *Flat Rate Amount* text box.  
 A Discount Percent allows you to allocate a specific portion of transactional costs. For example, to allocate 90% of transactional charges, type 10 in the *Discount Percent* text box.
  
12. Select any clients you want to exclude from the report. Excluded clients are not allocated any portion of the monthly charge or any transactional charges. Rather, their charges are allocated to the other clients based on usage. To exclude a client, select the name of the client in the *Exclude Clients* drop-down list. To select more than one client, click the name of the first client to exclude, then press and hold the CTRL button on your keyboard while selecting other clients. To include all clients in the report, do not select any clients from the *Exclude Clients* drop-down list.

**Billing month:** 8/2005  
**Sort Order:** Client ID, Date  
**View:** Detail  
**Delivery Method:** Display  
**Maximum Transactions:** 100

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\* **Flat Rate Amount:**   
 Or  
 \* **Discount Percent:**

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**Exclude Clients:**

**Save report parameters:**

\* Indicates a required field.

13. Click **Submit**. The Subscription Pricing report is displayed beneath the template.

Client ID	Date	In/Out Subscription	Transaction Type	Client Charges	Savings	Final charges	Currency	Description
AGE	02/08/2005	Excluded	Search Entry	432.00	0.00	432.00	EUR	Count: 3 Database Code: ALLCASES
AGE	02/08/2005	Excluded	Online Image	37.00	0.00	37.00	EUR	Count: 1 Database Code: BRIEFPDF-IMAGE
<b>AGE</b>	<b>02/08/2005</b>	<b>Excluded Total</b>		<b>469.00</b>	<b>0.00</b>	<b>469.00</b>	<b>EUR</b>	
AGE	02/08/2005	Included	Search Entry	82.00	78.56	3.44	EUR	Count: 2 Database Code: EU-CS-ALL
AGE	02/08/2005	Included	Search Entry	41.00	39.28	1.72	EUR	Count: 1 Database Code: UK-CASELOC
AGE	02/08/2005	Included	Search Entry	107.00	102.51	4.49	EUR	Count: 1 Database Code: WORLD-JLR
AGE	02/08/2005	Included	Citator Display	8.00	7.66	0.34	EUR	Count: 2 Database Code: KEYCITE
<b>AGE</b>	<b>02/08/2005</b>	<b>Included Total</b>		<b>238.00</b>	<b>228.02</b>	<b>9.98</b>	<b>EUR</b>	
<b>AGE</b>	<b>02/08/2005</b>	<b>Total</b>		<b>707.00</b>	<b>228.02</b>	<b>478.98</b>	<b>EUR</b>	
<b>AGE</b>	<b>Total</b>			<b>707.00</b>	<b>228.02</b>	<b>478.98</b>	<b>EUR</b>	